



Christ Church (Brondesbury) C of E Primary School

MINUTES:

BOARD: FULL GOVERNING BOARD (FGB)

SCHOOL: Christ Church CofE Primary, Brondesbury

DATE: 9 July 2026

TIME: 17.33-19.06

VENUE: hybrid

ATTENDED:

Tonye Oji (TO)	Foundation PCC Governor
Tara Stroud (TS)	Parent Governor
Lesley Daisley (LD)	Foundation Deanery Synod Governor
Ian Woolgar (IW)	Foundation Deanery Synod Governor, Vice Chair
Rev. Pete Hopkins (PH)	Ex-officio
James Kelly (JK)	Head Teacher
Alison Schulte (AS)	Foundation PCC Governor, Ch

APOLOGIES:

Tina Ryan (TR)	Staff Governor
Davina Marie (DM)	Foundation LDBS Governor

ABSENT: Theo Hobson (TH) Foundation LDBS Governor

ATTENDING:

Jane Ireland (virtual) (JI)	Judicium Governance
Professional	
Parita Shah (PS)	Assistant Head Teacher (AHT)
Jasmine Jude (JJ)	AHT

QUORUM: 50% of the filled spaces

MEETING FOLDER: [090726](#)

The use of the term Governor for this purpose refers to, but is not limited to; Governors, Trustees, Directors and Members. The Code of Conduct for Governors requires governors to be honest and open with regard to conflicts of interest (either real or perceived). Governors must not use their position for personal gain in business, political or social relationships. Therefore, a governor who has, or may be perceived to have, such a personal interest in a particular matter under consideration should declare that interest, withdraw from all discussions relating to it and take no part in any vote on such matter.

Items marked * are those in which a majority of Governors may have an interest because of some shared attribute. When considering these items, Governors should aim to achieve a balanced view, paying particular attention to the sources of information and advice, and remind themselves of their duties as governors and to act in the public interest.

Item	
1	Welcome and Introductions: Those present were welcomed by AS who opened with a prayer.
2	Procedural items:
2.1	Apologies for absence The apologies were accepted as authorised. TH was unauthorised.



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2.2	Confirmation of Quorum The meeting was confirmed as quorate.
2.3	Declarations of interest for this Meeting: No declarations were made.
2.4	Confidentiality Statement: All matters discussed during the meeting are confidential until the Minutes have been approved. All confirmed they were in a secure environment.
3	Any Other Business: One item was identified.
4	Head Teacher's Report:
4.1	Contextual Information: JK presented the contextual report . There are 135 children in school at present, less than at the same time last year. Attendance is at 94.7% overall, slightly less than the Department of Education (DfE) target of 95% and the school target of 96%. Contained in the 5.4% of absences are late arrivals and the School Attendance Officer (SAO) continues to support the school with that. There are no open Child Protection (CP) or Children In Need (CIN) cases. AS talked about attendance and behaviour now being categorised together in the new OFSTED framework and that governors will be expected to know more about the level of attendance in school and what the school is doing about absence.
4.2/3	Reportable Data: JK presented the reports for achievement and progress . 83% of Early Years children achieved a Good Level of Development (GLD). This is above the national average and shows a year on year increase over the last three years. Two children were disapplied and two more may be disapplied. 95% of children passed the Phonics Assessment (Years One and Two combined). 92% of Year Four children achieved 20/25 in the multiplication test, with twelve of those achieving full marks. The average score was 23/25. 76.5% of Year Six children achieved the Expected standard in writing (this is teacher assessed) which is a year on year increase over the last three years. The rest of the KS2 SATS results are now to be released on 16 July and will be posted on GovernorHub. The board congratulated PS, JJ and the school on the results. Reading is doing well across the school, thanks to the ground work with phonics. Writing is also getting better across the school. Q: Does writing development catch up by Year Six? A: JK said it does but it is very difficult to achieve greater depth due to the starting point of many children. Reaching expected level is difficult for many children with EAL or additional needs. PS mentioned that Year Three has children with high needs but the teachers know the children that need help and actions are in place to support those children's development before Year Six. All teachers will be running after school booster clubs for their class from September 2026, in addition to those provided before and after school by PS and JJ for Year Six. Q: Has there been any pushback from parents on the booster clubs? A: JJ said that parents have been very keen for their children to attend, even before school.
4.4	School Improvement Plan (SIP): The board noted the SIP and JK presented a new format which mirrors the new OFSTED framework and will be used from September 2026.
4.5	Premises/Health and Safety: The nursery manager is happy with the draft plans and they have gone back to the architect to finalise.



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4.6	Q: Will the nursery entrance be improved? A: JK said that a new entrance is included in the plans. School Structure: JK presented the school structure from September 2026 – this will be presented to parents on 140726 at a meeting and in a video for those who are unable to attend. Core subjects and RE will be taught in year groups and foundation subjects (afternoons) will be taught in mixed year groups. Q: Are Senior Leadership Team (SLT) on board? A: PS JJ confirmed SLT are on board and added that as many teachers are moving up with their current class, the transition period would be easier. Q: What happens if a new child arrives mid way through the year? A: JK said that the groupings are flexible and the school is very good at judging and identifying early baseline assessments. Q: Is there a contingency if the school takes a lot more children? A: JK said that the school prefers a maximum of thirty children in a class but there is no legal maximum for KS2.
5 5.1 5.2 5.3 5.4 5.5 5.6 5.7	Governance: Vacancies: Alexandra Sandor has resigned as a governor so a parent election will need to be held. ACTION: JK hold parent election in September 2026 JK and AS are still working with the Local Authority (LA) on finding a new LA governor. The post is also advertised on Boards for Education (formerly Governors For Schools). It is expected that TH will resign as an LDBS governor by the end of the calendar year. Governor Training: The board noted the training report. Governors were encouraged to upload their training onto Governor Hub (go to your profile, and click on Training at the top of the page). Action: All Governor Strategic Planning: AS will present a Statement of Governance Impact at the next meeting. A governor training day will likely be scheduled for the Autumn term to cover OFSTED and SIAMS as well as to evaluate the impact of the board. Governor Visits: AS outlined the visits that have taken place: Science SATS Monitoring RE Day History and Geography Book Writing Pupil Voice All were very positive. Succession Planning: The board discussed the succession of the next Chair. LDBS prefer Chairs to serve only three terms and AS is in her third term. The board also talked about commissioning an external governance review. Christian Ethos Group (CEG): PH updated the board on the recent SIAMS focus of the recent meeting of the CEG. Sustainability Group: JK gave a verbal update on the future of the Alternately Resourced Provision (ARP) Unit which is currently on hold due to further planning requirements by the LA. Official permissions has been received from LDBS. The consultation on the unit ended on 090726 and there had been no negative feedback.
6	Policies: The following policies were approved:



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	First Aid Managing Change Managing Sickness Absence Supporting Children with Medical Conditions Q: regarding the policy for medical conditions, what happens if the named worker is absent? A: JK said that in reality, the office staff hold all the confidential information, as do SLT so it wouldn't be an issue. Additionally, each teacher holds the information for her class which is available to any other teacher covering the class.																
7	Minutes: The Minutes of the FGB meeting held on 20 May 2026 were approved.																
8	Matters Arising from the Minutes: 29 April 2026: <table><tr><th>Item</th><th>Action</th><th>Actionee</th><th>Status</th></tr><tr><td>6.3</td><td>Write Health and Safety visit reports</td><td>IW DM</td><td>OUTSTANDING</td></tr></table> 23 October 2025: <table><tr><th>Item</th><th>Action</th><th>Actionee</th><th>Status</th></tr><tr><td>6.5</td><td>Complete skills audit</td><td>IW</td><td>OUTSTANDING</td></tr></table>	Item	Action	Actionee	Status	6.3	Write Health and Safety visit reports	IW DM	OUTSTANDING	Item	Action	Actionee	Status	6.5	Complete skills audit	IW	OUTSTANDING
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9	Correspondence: AS had received a letter from the LDBS which informed the Board that the LDBS partner was changing from September. Louise Ritchie will be replaced by Troy.																
10	Any Other Business: A new Associate Vicar, Catherine Patterson, will be licensed at Christ Church on 26 July 20226 at 7pm. All are welcome – please let AS know if you are able to attend. The Chair thanked the governors for their commitment to the school and also thanked JK, PS, JJ and the entire staff for all their hard work and support in making governors feel welcome in school.																
11	Meeting Dates: The next meeting will be in person on 240926. Some of the dates have changed and the full list of 2026/27 dates are here.																
	The first part of the meeting was closed by the Chair at 19.06																

Actions arising from the Minutes of the Full Governing Board meeting held on 9 July 2026:

Item	Action	Actionee	Status
5.1	Hold a parent election	JK	
5.2	Upload training onto GovernorHub	ALL	

Outstanding actions arising from the Minutes of the Full Governing Board meeting held on 29 April 2026:

Item	Action	Actionee	Status
6.3	Write Health and Safety visit reports	IW DM	OUTSTANDING



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Outstanding actions arising from the Minutes of the Full Governing Board meeting held on 23 October 2025:

Item	Action	Actionee	Status
6.5	Complete skills audit	ASa IW TH	OUTSTANDING