



Minutes of the **Christ Church (Brondesbury) Church of England Primary School**
Meeting of the Board held via remote access on Tuesday 23rd March 2021, at 5.30pm.

Name	Initials	Attendance 09/07/20	Attendance 02/09/20	Attendance 29/09/20	Attendance 08/12/20	Attendance 23/03/21
Governors						
Headteacher (1)						
James Kelly (head teacher)	HT	Present	Present	Present	Present	Present
Foundation ex officio (1)						
Mother Christine Cargill	MC	Present	Present	Present	Present	Present
Foundation PCC (2)						
Jason Kosky (Vice Chair)	JK	Present	Present	Present	Present	Present
Alison Schulte (Chair)	AS	Present	Present	Present	Present	Present
Foundation Deanery Synod (2)						
Robert Grover	RG	Present	Present	Present	Present	Resigned
Ben Catling	BC	Apologies	Apologies	Present	Resigned	Resigned
Lesley Daisley	LD	Not in post	Not in post	Not in post	Observer	Present
Foundation LDBS (2)						
Fiona Dwinger	FD	Present	Present	Present	Present	Present
Jordan Cummins	JC	Part of meeting	Part of meeting	Apologies	Apologies	Apologies
LA (1)						
Naomi Moore	NM	Present	Present	Present	Present	Present
Elected parents (2)						
Karen- Louise Moran	KM	Part of meeting	Present	Present	Present	Present
Vacancy (1)						
Elected staff (1)						
Matt Booker -elected Sept 2019	MB	Apologies	Apologies	Present	Present	Present
Associate members (3)						
Vacancy (3)						
Observer/advisers						
Preeya Patel, Deputy Headteacher	DHT	Maternity Leave	Secondment	Secondment	Secondment	Secondment
Jacqueline Carrington	SMB	Present	N/A	Present	N/A	N/A
Lauren Sutherland	LS	Present	N/A	Present	N/A	N/A
Laura Bishop	LB	N/A	N/A	Present	N/A	Resigned
Stephen Woodward	SW	Not in post	Not in post	Not in post	Not in post	Present
Clerk						
Lynda Rees	Clerk	Present	Present	Present	Present	Present

Part one - public

Item	Who	When
<p>1. Welcome, Opening Prayer and Apologies for Absence</p> <p>The chair welcomed everyone to this GB meeting via remote access (Zoom) and MC opened the meeting with a prayer.</p> <p>AS gave apologies for Jordan Cummins who was unable to attend due a family commitment, which was accepted by governors.</p>		



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2.	<p>Declarations of Interest and notice of confidentiality (relevant to items on this agenda)</p> <p>AS informed governors that she is a governor at St Cuthbert's and St Matthias Primary School and LD is a Governor at Carlton Vale Infant school.</p>		
3.	<p>Governing Board Membership and Attendance record for all meetings 2020/21</p> <p>AS asked governors to confirm the content within the governing board membership and attendance record spreadsheets. Any amendments are to be notified to the clerk.</p> <p style="text-align: right;">Action – all governors</p>	All Govs	
3a.	<p>Introduce and nominate new Foundation Governor(Deanery Synod)</p> <p>AS welcomed Stephen Woodward who had been invited along to the meeting as an observer for governors to consider his suitability to the vacant Deanery Synod Foundation governor post following the resignation by Rob Grover.</p> <p>AS asked governors to introduce themselves to Stephen and asked Stephen to outline his skills, experiences and how he can support governors if he was appointed to the vacant role.</p> <p>Stephen explained that he is the husband of Natasha Woodward – interim priest-in-charge at Christ Church (Natasha is also a Governor at Roe Green Infant school) and he works as a Tax Barrister dealing with the complexities of government legislation and guidance for Tax matters.</p> <p>AS explained that Stephen will be attending this GB meeting as an observer, but Governors will then vote on his appointment under the Confidential section of this agenda</p>		
4.	<p>Minutes of GB meeting held on 8th December 2020</p> <p>The minutes of the GB meeting held on 8th December 2020 were reviewed, and governors agreed they were an accurate reflection of the discussions and decisions taken at the meeting. These minutes will be signed by the Chair when it is possible to go into school .</p>		
5.	<p>Headteachers Briefing</p> <p>HT outlined the questions and gave verbal responses for those questions raised in advance of the meeting under this agenda item</p> <p>a) Return to school update from 8 March 2021</p> <ul style="list-style-type: none"> • The return to school has gone well with the staggered start times and lunchtimes also seem to be working well • The pupil behaviour has so far been particularly good 		



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- The learning started on day 1 and the teachers have been working hard with undertaking the assessments to identify the pupils to be targeted first for the catch up funding
- The pupils and staff have all been a credit to the school for the way the return to school has been conducted

A governor stated that it was great that the systems are working well – but asked whether HT feels that they are practical moving forward to maintain in the Summer term. Do you have sufficient staff resources to do this for a longer term? – HT explained that the school will keep the routines going under the DfE advice which includes pupils remaining in their bubbles. He added that staff have been pleased with how the staggered lunchtimes are working and these will be more manageable once the bubble system is removed.

A governor asked whether the arrangement for Year 2 pupils to eat in the classroom is a temporary measure or will it continue next term. How does this impact on the learning environment in the classroom and supervision? – HT explained that the pupils are in the learning environment until 11.55am when the lunches are plated and delivered to the class. The pupils are supervised by the SMSA who also clears up the dishes and cleans the surfaces whilst pupils go outside for the lunchtime period. working well.

A governor asked whether staff are still participating willingly in Rapid testing twice a week, have there been any issues or any Covid cases – HT stated that so far there have been no issues and staff seem happy to do the testing twice a week and no positive cases have been recorded.

AS asked HT to thank the staff for their willing participation in the rapid flow testing as this is likely to have made staff/parents feel more comfortable within the school environment.

HT added that the feedback from staff is that staff are thankful for this opportunity to do this regular testing as they feel more secure at school and help to keep themselves and pupils safe.

b) Update on whole school contextual data

A governor asked how our schools attendance figures measure up in terms of the borough average under Covid – HT stated that the pupil attendance at the school has been above 95% in the first 2 weeks and is well above the Brent figures – for the first week Christchurch figures were 95.6% (Brent 87%) and the second week 95.8% (Brent 91%).

A governor mentioned that although the pupil attendance percentages are excellent they are below our original targets and asked whether the LA/Government will hold this against the school – HT explained that it is likely that the DfE will look more closely at the attendance figures from 8 March full re opening of schools and the school is still doing a daily pupil attendance record to the DfE, but people still need to self-isolate where they are required to.



A governor asked whether the attendance records have a specific code for self-isolation – HT confirmed the school uses a specific COVID related code.

A governor asked how worried the school is about attendance across all the year groups – HT stated that some of the pupils in the Reception class are on reduced timetables as they have very specific academic needs and need 1:1 support but the school does not have the funding to support these pupils for the full day. For example, a Reception pupil is a runner (a child who is known to run off if not directly supervised or held by the hand, causing safeguarding and safety problems) and the school do not have the funding for 1:1 support.

HT added that one pupil is known to Social Services/EWO and has periods of lateness/absence.

HT added that 6 pupils were kept on roll for 20 days (child missing in Education) and are then taken off roll after this period and the school continually chase up these pupils.

A governor asked how the school are 'testing' or monitoring for mental health of staff and pupils and does the school have a mental health first aider – HT explained that the SENCO is the mental health first aider and every Monday at the staff meetings will discuss any staff/pupil concerns. The PDM sessions will also discuss looking for signs/symptoms of mental health and what pastoral support can be provided.

HT added that the PHSE sessions this term will focus on getting pupils talking/communicating – on how to raise issues and link the sessions to the school's Christian values.

A governor commended the school on the prompt pastoral support that has been put in place for a pupil who was really struggling and the way the school staff have reached out to support a former pupil (now in Year 7), which is a real example of our schools Christian vision and values being enacted in our school community and beyond.

HT added that the Educational Psychology Team provides weekly wellbeing drop-in sessions via Zoom for staff that may want to take part and the school subscribes to the Employee Assistance Programme – for staff to use when needed.

A governor stated that it is good to hear staff wellbeing in general is positive and how staff have shown great examples of reaching out to individuals that are struggling. HT added that a wonderful feature of a small school like Christchurch is that staff know the pupils so well and support each other.

MB joined the meeting at 6.10pm

c) Safeguarding/Online safety

A governor asked whether staff have received any recent updates on Safeguarding since their return to school, for example, reminders on how to pick up signs of possible stress, neglect, issues at home that may have occurred or been amplified during lockdown – HT stated that the IT teacher (Stuart) has been reminding pupils during the online sessions for the computing sessions and online learning and there are regular discussions in staff meetings of the signs to look out for.



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	<p>HT spoke about a CP case that has been ongoing for the last 3 years – but may now move to the next stage with the pupil moving into care/foster carer but it is not yet known if the pupil will remain at Christchurch.</p> <p>A governor asked, in relation to safeguarding, whether there are any additional things the Governors could be doing to support staff and parents – the GB chair agreed to send a card/email to HT to share with staff to thank staff for their commitment and support pupils and parents during lockdown and since returning to school. Action AS</p> <p>A governor asked whether there have been any incidents/reports of online bullying or inappropriate messaging – HT stated that teachers have outlined to pupils the concerns with online bullying/inappropriate messaging and have conducted pastoral chats about these issues. HT reminds parents that they must take the responsibility for these concerns outside of school/within the home.</p> <p>d) SEF/SAP updates HT explained that the SEF/SAP are currently on hold – the school is currently focussing on the recovery plan for the curriculum.</p> <p>e) GDPR matters HT explained that there are no breaches to report to governors on GDPR matters.</p>	AS	
6.	<p>Curriculum Update</p> <p>a) Recovery Measures for the curriculum and closing gaps for disadvantaged pupils</p> <p>A governor asked whether plugging all the gaps is realistic – and whether the pressure on staff and pupils is adding to any anxiety about what has been missed due to lockdown. Do we have a strategy to balance this ? -HT stated that he has spoken to the SIP (Alison Loffler) who has confirmed that it would be impossible for schools to cover everything this term. The priority is to focus on the basics and the broad, balanced curriculum which is underpinned by the Reach Academy programme. The focus will also include working on the basic skills, PHSE and collective worship and social interactive skills.</p> <p>A governor asked whether there are any updates from the DfE on the expectations on schools to provide learning provision during the Easter break – HT understands that the LA will organise provision for the most vulnerable pupils and will provide the details as to where the activities will be taking place. This is likely to include clubs and voucher provision but no Christchurch staff will need to be involved . HT added that the LA will inform schools where these clubs will be taking place over the Easter period.</p> <p>A governor thanked HT for the very clear documents outlining the plans for catch up sessions – but asked when the children will be receiving the tutoring sessions and whether they will miss out on other sessions – HT explained that the pupils will have the tutoring sessions for 1 hour twice a week during the school day and will miss 2</p>		



hour in school lessons per week. The tutoring programme will focus on the catch up for the basic requirements for English, Maths, reading and writing.

b) EYFS update

A governor asked what has been achieved by EYFS, particularly given the new structure put in place last Autumn and whether there are any learnings we can take from this experience moving forward – HT explained that there are weekly Phase meetings which are attended by SLT and the acting AHT Parita Shah attends to represent EYFS.

HT added that Parita is also monitoring the provision week on week and will adapt for the catch-up areas as required. If the pupils are identified as requiring additional support – the SENCO is working extremely hard to get the additional funding but pupils under 5 years are receiving the education provision in shorter days.

HT stated that he will speak to parents to explain that the school is working hard to source the additional funding from the LA through the submission of EHCP applications and the school is only able to balance out the support for pupils until the funding is approved.

A governor asked how the school intends to assess progress and attainment at the end of the year, particularly for Year 2 and Year 6. Is the school measuring progress against their original targets and has any guidance from LA/DfE been forthcoming on this? – HT stated that there has been no further guidance from DfE/LA on how the school should prepare the baseline for pupils. The school will be doing 1 week assessments where the teachers will do key learning tasks with pupils to identify what they understand, so that catch up can focus on the basic skills gaps.

HT added that the KPI will be updated on target tracker and the progress meetings will identify which pupils will need the interventions for additional support.

HT added that for Year 2 and Year 6 pupils – the teachers will use their judgement against the teachers' framework to moderate the pupils progress.

MB added that the carousel facility has been used by teachers to help prepare the assessment data for pupils.

c) SIAMs – School Vision and Values and Collective Worship

HT explained that the Christian Ethos Group had their first meeting on 15th March 2021 which was a very productive meeting –the Terms of Reference were set, and it was decided that the group will discuss one strand of the SIAMS framework in detail each term on a 2 year rolling basis.

The meeting reviewed strand 1 and discussed the SIAMs SEF, the Leadership and Vision focus of the school, how teachers led SIAMs/RE/PHSE based learning over the last year and also looked at the impact of pupil voice and parent voice.

HT added that the group discussed how the vision was driven during the last year and the evidence that supported this statement. (Governors had received with the papers the full discussion document from the meeting showing the evidence of the school's actions).



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	<p>The GB chair added that the notes she produced from the first meeting of the Christian Ethos group could be placed on the schools website.</p> <p>The GB Chair agreed that it was a very productive meeting, and it was enlightening to look at new ways of going into more detail on the Christian ethos, vision, and values. The LDBS adviser (Mark Newton) had attended the meeting and spoke about how the school could gather the evidence for each strand and monitor the impact for not only the curriculum focus but also on supporting the community.</p> <p>MB added that it was a very productive meeting and was refreshing to get the input from the LDBS adviser.</p> <p>Governors thanked HT for his very detailed and informative update for his HT briefing – but asked how they could look at ways of celebrating all that has been achieved this year since lockdown first happened in March 2020. It would be a good opportunity to communicate how the Christian ethos and values had ensured that the whole school community had been so well supported and maintained that vital spirit of cohesion as a family, and to enhance the wider profile of the school. Governors agreed that this should be looked at and suggestions are brought to a future GB meeting.</p> <p style="text-align: right;">Action governors</p>	<p>All Govs</p>	
<p>7.</p>	<p>a) Verbal report from the Finance and Resources Committee meeting held on 27th January 2021</p> <p>JK (as vice Chair) outlined the key points to note from this meeting as follows;</p> <ul style="list-style-type: none"> • The TOR document was reviewed, and changes were approved by governors • The school Maintenance Development fund was discussed, and it was agreed that a new bank account would be opened • The Budget monitoring report for December 2020 was reviewed with the projected surplus increasing from £52k to £121k – but the savings were due to Covid, which were artificial reasons and governors were reminded that this had been an unprecedented year. • The SFVS return was presented at the meeting and is on the agenda for tonight’s meeting • The LDBS capital fund had been used for the water tank issues; sink replacement in Early Years area; the brickwork and infestation in the loft area • Marketing strategies were also mentioned at the meeting and how this could be looked at further later in the term • Policies were approved by governors which are included in the Agenda appendix for this GB meeting <p>b) Verbal report from the Teaching & Learning Committee meeting held on 2nd March 2021</p> <p>FD outlined the key points to note from this meeting as follows;</p>		



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	<ul style="list-style-type: none"> • The focus was on remote learning and pupil wellbeing • The school was still doing remote learning lessons and 37 pupils (KW/vulnerable) were attending school • The updated Risk Assessment was reviewed, and governors agreed it was thorough and comprehensive and signed off this document • HT explained that broad/balanced curriculum and interventions were taking place • Wellbeing of pupils was discussed – and the focus when pupils return to school on 8th March would be on Christian Ethos/PHSE and using the Jigsaw scheme to look at dreams and goals and encouraging pupils to speak positively, work in a team and show perseverance. • The Christian Ethos working Group was mentioned – which will look at the SIAMs framework which will allow the T&L committee to focus on the Ofsted framework • Training opportunities were also shared with governors at this meeting – governors were reminded of the training available through LA/LDBS/NGA and The Key • KM gave a very informative summary of her link visits undertaken virtually for EYFS and Maths (reports circulated to governors with GB paperwork) • The policies were also approved at this meeting (see Agenda Appendix) and Covid Addendums were approved and the links were highlighted to other policies – for example, the Attendance policy • The criteria for the admissions policy for 2022/23 was approved at the previous FGB but it was agreed that the Admissions committee would meet in the Autumn term to review the criteria for 2023/24. <p>c) 2020/21 SFVS return</p> <p>This document had been circulated with the papers for the meeting . A governor had found some discrepancies with dates and suggested that the document be reviewed again by HT/SBM , with the final version being submitted to the Special GB meeting arranged for 19th May 2021 to approve the budget.</p> <p style="text-align: right;">Action HT/SBM</p>	HT/ SBM	
8.	<p>Governance/Chairs update</p> <p>a) Governance training opportunities and Training Logs</p> <p>MC stated that she had attended an Exclusions training session that was not very helpful, but had found it reassuring that Governors at Christchurch were asking relevant questions at our Committee meetings .</p> <p>FD attended an NGA webinar on Safeguarding which was very useful and informative – which covered the different roles for school/GB and community.</p> <p>FD asked how the SCR is looked at by the Safeguarding Governor within our school – AS explained that she reviewed the SCR document termly and had last done so with SBM in the Autumn Term just before lockdown. However, as it is a secure document</p>		



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<p>she has not been able to review it this term during lockdown but will do so as soon as possible next term. Action AS</p> <p>FD agreed to share the slides from the Safeguarding webinar session with Governors. Action FD</p> <p>AS attended the Increasing Diversity on Governing Boards training session run by LDBS recently.</p> <p>AS added that she would like to look at potential candidates that could be appointed to co-opted Associate member roles – for which there are currently 3 places. Governors confirmed that they are happy for AS to look at potential candidates to fill these roles on the GB.</p> <p>LD explained that she has applied to attend 3 courses being provided by the LA but were cancelled (Safeguarding and Managing Complaints).</p> <p>AS attended an online training course on the Ofsted framework which was very useful – she will share the presentation slides with Governors. Action AS</p> <p>Governors were reminded to notify the clerk of any training they have undertaken – so that the GB training log can be kept up to date.</p> <p>The clerk also agreed to send Governors the latest NGA skills audit form – the deadline date for return of the completed forms was agreed as 2 May 2021. Action clerk/Governors</p>	<p>AS</p> <p>FD</p> <p>AS</p> <p>Clerk /Govs</p>	
<p>b) Governors Strategic Plan 2021/22</p> <p>AS spoke about the Governors Strategic Plan stating that, although the tasks had been put on hold due to lockdown, it was now time to look at what could be actioned and move forward with this .</p> <p>AS stated that the red highlighted sections indicate actions that can be progressed/completed in the summer term – for example - a Virtual meeting or Learning Walk – focussing on English/Phonics/reading with focus on SEND/disadvantaged groups and those exceeding expected level. AS asked for another Governor to support her in this virtual visit – LD volunteered to help with this task.</p> <p>AS spoke about the task of preparing a video presentation by governors to the parents to be posted on the school website to focus on the Governing Board roles and responsibilities; reinforce the vision and values and how parents can support the school – the parent Governor vacancy and establishing a new PSA. AS added that herself, JK, KM, NM and MC all agreed to help with this task – AS will follow up on this after the Easter break. Action AS</p> <p>c) Marketing Plan</p> <p>AS stated that a comprehensive marketing plan had been prepared in 2018 by a former governor(Lotis Bautista) .</p>	<p>AS</p>	



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	<p>AS and JK had looked at the marketing plan but feels it is now dated and needs to be revisited and updated to identify the key priorities for a new marketing strategy to raise the profile of the school.</p> <p>AS ,JK and HT agreed to meet again (via Zoom) to look at the original marketing plan and to take some of these aspects forward into an updated marketing plan.</p> <p style="text-align: right;">Action AS/JK/HT</p> <p>d) Link Governor and Virtual Visits</p> <p>KM stated that she had conducted a virtual visit this term (on 14 January 2021) with Laura Bishop on EYFS and Maths – the report having been circulated to governors prior to the GB meeting and discussed at the T&L committee meeting held on 2nd March 2021.</p> <p>AS thanked KM for her very thorough and informative report.</p> <p>KM added that she will look at having a discussion with the SENCO after Easter.</p> <p>NM left the meeting at 7pm.</p> <p>e) Health and Safety report and Matters arising</p> <p>JK explained that the H&S report circulated to Governors was in relation to the October 2020 H&S visit and feedback was given to Governors at the December GB meeting.</p> <p>JK added that he will do a follow up H&S visit to the school after Easter. Action JK</p> <p>HT stated that there were no H&S matters to report to Governors at this meeting.</p>	<p>AS/JK HT</p> <p>JK</p>	
<p>9.</p>	<p>Policies to review/approve</p> <p>The following Polices were reviewed/approved at the T&L and F&R committee meetings this term and governors unanimously ratified these policies.</p> <ul style="list-style-type: none"> a) Governors Allowances Policy (F&R) b) Gifts and Hospitality Policy (F&R) c) Lettings Policy (F&R) d) Premises Management Policy (F&R) e) Risk Register and Risk Management Policy (F&R) f) Attendance Policy (T&L) g) Behaviour for Learning Policy (T&L) h) Exclusions Policy (T&L) i) SEND Policy (T&L) j) Remote Learning Policy (T&L) <p>HT asked governors for any questions on the following policies that have been presented for approval at this GB meeting;</p>		



k) Accessibility Plan

HT explained that this policy was last years that had minor updates and the resetting of dates.

No questions were raised by Governors and all approved the policy.

l) Complaints Policy

HT explained that the only changes made since last year was the dates for this policy.

No questions were raised by Governors and all approved the policy.

m) GDPR/Data Protection Policy

A governor asked whether the amber highlighted sections in the policy are shown for Christchurch context and whether the school does have a records retention/record management policy – HT confirmed the amber highlighted sections are updated for Christchurch, but the school does not have a record retention/record management policy – so will remove these references from the Policy.

A governor asked about the use of photos and how permission is obtained from parents – HT explained that at the first entry to school for new admissions – parents are informed of the form that is completed to give their approval for photos for assessments and for school publicity.

No further questions were raised by governors and all approved the policy (subject to the minor amendments mentioned above).

n) Disciplinary Policy

HT explained that the LDBS had made one change to this policy – Section 6.3 – Stage 3 final written warning or dismissal – with the changes highlighted in red.

No further questions were raised by governors and all approved the policy.

o) Performance/Capability Policy

HT stated that the LDBS have made no changes to this policy since it was approved last year.

No questions were raised by Governors and all approved the policy.

p) NQT Policy

HT stated that the LDBS have made no changes to this policy since it was approved last year.

No questions were raised by Governors and all approved the policy.

q) Managing Change Policy

HT stated that the LDBS have made no changes to this policy since it was approved last year.

No questions were raised by Governors and all approved the policy.

r) Admissions Policy



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	<p>A governor suggested that a map of St Anne’s parish boundaries is added to the Appendix for this policy – MC agreed to provide the map to HT. Action MC</p> <p>There were no further questions raised for this policy and governors approved this policy.</p> <p>AS added that the admissions committee will need to meet after October half term to look at the admissions criteria and policy for 2023/24.</p> <p>s) Equalities Policy</p> <p>HT stated that he had included the amendments to this policy that were provided by FD.</p> <p>HT reminded governors that the policy demonstrates the compliance with Public Sector Equality Duty (PSED) and that the equality information is updated annually.</p> <p>No further questions were raised by Governors and all approved the policy.</p>	<p>MC</p>	
<p>10.</p>	<p>Matters arising from the minutes of GB meeting held on 8th December 2020</p> <p>The majority of the action points have been addressed within this committee meeting and any outstanding action points were discussed and noted as follows;</p> <ul style="list-style-type: none"> a) HT confirmed that all school staff will receive further training on e-safety now that all pupils are back at school from 8th March 2021. Action HT b) AS confirmed that she has sent a thank you message to the teaching and support staff for the tremendous work they have been doing through lockdown and since they have been back at school. c) HT stated that the Nursery provision have the Rising 3’s starting at the school from 19th April 2021 and further updates on this setting will be given at future T&L and GB meetings. d) HT stated that the Nursery provision was discussed at the T&L committee meeting on 2nd March 2021 and KM did do a virtual visit with Laura Bishop in January 2021. e) The creation of the Christian Ethos Group will help support the school in how it continues to link the school vision and values to the agendas for committee meetings f) Governors were reminded to sign and send to SBM the Acceptable use Policy appendix declaration and sign the governor’s summary sheet for all the declarations (including KCSIE) Action Remaining Governors g) HT stated that the link governor virtual meetings with the key staff members have been put on hold for a while until all staff are established back into their routines following many months of lockdown. Action HT/AS h) HT added that the recruitment for the vacant parent governor role is ongoing and he will make further approaches to parents in the Summer term Action HT 	<p>HT</p> <p>Govs</p> <p>HT /AS</p> <p>HT</p>	



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11.	<p>Dates and times of next meetings</p> <p>The next GB meeting will be the Special GB meeting to approve the budget – on Wednesday 19th May 2021 at 6pm (immediately following the F&R committee meeting from 5pm). It is assumed that these 2 meetings will be held via Zoom.</p> <p>The final GB meeting for this academic year has been set for Tuesday 13th July 2021 at 5.30pm</p>		
12.	<p>AOB</p> <p>HT presented the term dates and proposed Inset days to governors for the academic year 2021/22 and 2022/23 for Governor approval.</p> <p>Governors unanimously approved the term dates and Inset days for the 2 academic years.</p> <p>HT explained that the RPA Insurance schedule has been circulated to governors to evidence the Insurance that is in place to support Governors.</p> <p>Governors thanked the staff Governor (MB) for his attendance and support at this meeting. MB left to allow governors to discuss the confidential minutes and confidential matters arising.</p> <p>AS also thanked Stephen Woodward for attending the GB meeting as an observer/ Deanery Synod Foundation candidate and explained that Governors would now vote on his appointment under the confidential section of this meeting.</p>		
	<p>The public meeting closed at 7.30pm</p>		
13.	<p>Confidential minutes of the meeting held on 8th December 2020</p> <p>The confidential minutes from this GB meetings were reviewed and agreed.</p> <p>See confidential minutes for matters discussed under this agenda item at this meeting.</p>		

APPROVAL OF MINUTES BY THE CHAIR OF THE GB

These minutes are an accurate representation of the GB meeting which took place on Tuesday 23rd March 2021 via zoom at 5.30pm.

Signed..... Date.....

Alison Schulte
 Chair of the GB
 Christ Church (Brondesbury) Church of England Primary School