

Christ Church (Brondesbury) CE Primary
School

Wrap-around Care Provision Policy



Date Written	July 2025
Date of next review	
Signature	

Christ Church (Brondesbury) CE Primary School

School Vision

Christ Church (Brondesbury) CE Primary School is a vibrant, welcoming and inclusive school at the centre of our diverse local community. We are perceived as a “family” by all who know us.

As a Christian school, we encourage everyone to be their best and to grow in God's creation. We provide a supportive, safe, respectful and reflective environment in which all flourish irrespective of their culture and belief.

We provide the highest standard of learning for all of our community and encourage them to pursue aspirational goals.

The school's vision is deeply rooted within the scripture passage:

2 Corinthians 8:7

“But as you excel in everything—in faith, in speech, in knowledge, and in all eagerness and in the love from us that is in you—make sure that you excel in this act of kindness too.”

Our vision is embedded within the Christian values of:

Compassion, Respect, Friendship, Forgiveness, Perseverance, Wisdom.

Our vision is expressed by all as “**Going for GOLD with faith**”.

This is explained and explored below:

Vision	Demonstrated as
G ive learning your best	<ul style="list-style-type: none">• Try your best at everything• Follow the “give me five” rules
O wn your choices	<ul style="list-style-type: none">• Be respectful and polite• Be honest and take responsibility for your words and actions
L ove yourself, as God loves you	<ul style="list-style-type: none">• Love yourself, for you are special• Love your neighbours with all your heart
D ream big, work hard and pray	<ul style="list-style-type: none">• Aim high• Always be ready to learn• With prayer, everything is possible

This policy reflects and supports our school vision in that through our provision of wrap-around care at Christ Church we strive to “...provide a supportive, safe, respectful and reflective environment in which all flourish”. This is echoed in our Bible passage as we excel in our love and in our Going for GOLD with faith as we love ourselves and others as God loves us..

1. Aim of the policy

This policy aims to outline the wrap-around care provision at Christ Church (Brondesbury) C of E Primary School.

The wrap-around care provision at Christ Church (Brondesbury) C of E Primary School is run by the school itself. It is managed by the Headteacher and the School Business Manager and staffed by members of the School's support staff team.

The provision may be to small changes (in staffing, or activities, for example) during the academic year, but the principles and types of care will remain the same.

2. Types and times of wrap-around provision

We have 2 wrap-around care provisions here at Christ Church School, as outlined below.

Breakfast Club

- Breakfast Club is run by school staff between **7.30am and 8.45am**.
- The cost of Breakfast Club is **£5.00 per session** per child.

At Breakfast Club, children are given a choice of breakfast from cereals and/or toast with a drink. After eating, children may play table-top games or may be encouraged to do some physical activity. Depending on the weather, this may take place inside the school hall, or outside in the playground.

After-School Club

- After-School Club is run by school staff between **3.15pm and 5.30pm**.
- The cost of After-School Club is **£3.00 per session** per child.
- Places in After-School Club are limited due to staffing ratios, so **preference will be given to those parents who can show that they need the space due to work commitments**.

After-School Club begins with a light snack in the form of a sandwich and a drink. Following this, the afternoon will be split into 2 parts:

- **Home-learning support**, including:
 - weekly home-learning tasks
 - daily reading,
 - handwriting practice
 - number practice (number bonds and times tables)
- **Activities**, such as:
 - Table-top games
 - Sporting activities
 - Debating club
 - Lego/Brick-building club

3. Paying for wrap-Around Provision

Payment for Wrap-Around Provision must be made in advance of the space being taken.

The school would prefer parents to pay for a week's provision by the end of the previous week.

Ad-hoc bookings may be taken, if ratios allow, but the parent must book ad-hoc After-School Provision by 12:00pm. No bookings will be taken after 12:00pm for that day's After-School Provision.

Payment can be made using the school's online "ScoPay" system (links provided on the school website), or using cash/card at the school office

The school reserves the right to refuse before or after school provision to any child whose family have accrued a debt of £50 or larger until the debt is paid off.

4. Drop-off and Collection

- Children can be dropped off for Breakfast Club **from 7.30am**
- Entrance is made by calling the school mobile number: **07706 021 955** (number is on a poster at the school gate)
- If the phone is not answered, please wait with your child and try calling again until the designated staff member comes to collect them.

- Children can be collected from After-School Club any time **from 3.30pm – 5.30pm**
- Collections should be made by calling the school mobile number: **07706 021 955** (number is on a poster at the school gate)
- If the phone is not answered, please try calling again and wait for a member of staff to let you in to collect your child.
- Please note:
 1. **all children should be collected by 5.30pm at the latest.** Any late collections will be subject to a child-care charge of £1 per minute late
 2. persistent lateness, causing school staff to supervise left children will result in the child's place being withdrawn for the remainder of the school term

Please do not ring the school buzzer for Breakfast or After-School Club. Only use the phone number provided for these services.

5. Behaviour expectations

For children:

We expect all children attending the Breakfast and After-School clubs to behave in accordance with our daily school expectations.

During the sessions, children will be expected to treat the adults with the respect they show to their classroom teachers during the day. Any breaches of our behaviour policy will be treated as they would throughout the school day.

Any repeated instances of unsafe or inappropriate behaviour will result in a) the child's parents being notified in the first instance and b) withdrawal of the child's place in wrap-around care following further instances.

For adults:

We ask that parents/carers follow the expectations regarding timings and payments set out in this policy.

While we understand that from time to time, commitments may cause you delays, we expect that when challenged/questioned by our staff, adults respond appropriately and treat the staff with respect.

As stated above, late collections will be subject to a child-care charge.

Repeated late collections, or non-payment accruing over £50 will result in your child's place in wrap-around care being withdrawn.

Any disrespectful or aggressive behaviour towards our wrap-around care staff may result in your child's place being withdrawn.

6. Safety and Child Protection measures

All adults employed to work in our Breakfast and After-School clubs are part of our school staff team. As such, they are subject to our in-school safety and Child Protection measures, including:

- DBS checks
- Regular Safeguarding training
- Health & Safety updates & training
- First Aid training

In addition, as they will be handling food, the staff will attend Level 2 Food Hygiene training relevant to their roles.

7. Equality, Inclusion and Equal Opportunities

Christ Church (Brondesbury) C of E Primary School is committed to promoting Equality, Inclusion and Equal Opportunities.

With this in mind, our wrap-around provision is open to all children on our school roll.

However, as places and staffing are limited, there may be times where we are unable to support a child who has specific learning or medical needs requiring a 1:1 level of support, unless the parent is able to provide a carer for this purpose.

Any decision to limit places for such a child would be made in discussion with the school's Leadership Team and the parent/carer.