



Minutes of the **Christ Church (Brondesbury) Church of England Primary School**
Governing Board meeting held on Thursday 20 March 2025, at 5.30pm in school

Name	Initials	Attendance 26/09/24	Attendance 07/11/2024	Attendance 05/12/24	Attendance 06/02/2025	Attendance 20/03/25
Governors		via Zoom	In school	In school	In school	In school
Headteacher (1)						
James Kelly (head teacher)	HT	Present	Present	Present	Present	Present
Foundation ex officio (1)						
Mother Christine Cargill	MC	Present	Present	Part of mtg	Resigned	Resigned
Foundation PCC (2)						
Alison Schulte (Chair)	AS	Present	Present	Present	Present	Present
Tonye Oji	TO	Present	via Zoom	Apologies	Present	Apologies
Foundation Deanery Synod (2)						
Lesley Daisley	LD	Present	via Zoom	Present	via Zoom	Via Zoom
Ian Woolgar	IW	Present	Present	Present	Present	Present
Foundation LDBS (2)						
Davina Marie	DM	Present	via Zoom	Present	via Zoom	Present
1 Vacant post						
LA (1)						
Rohin Murari	RM	Present	via Zoom	Apologies	Apologies	Apologies
Elected parents (2)						
Tara Stroud	TS	Present	Present	via Zoom	via Zoom	Via Zoom
Alexandra Sandor	AL	Present	No	No	Present	Present
Elected staff (1)						
Eman Yaseen	EY	Present	Present	via Zoom	via Zoom	Resigned
Associate members (3)						
Observer/advisers						
Jacqui Carrington	SBM	N/A	Present	N/A	Present	N/A
Parita Shah	PS	N/A	N/A	Part of mtg	N/A	Present
Wendy Baverstock	WB	N/A	N/A	Part of mtg	N/A	N/A
Clerk						
Lynda Rees	Clerk	Present	Present	Present	Present	Present

Part one - public

Item	Who	When
<p>1. Welcome, Opening Prayer and Apologies for Absence</p> <p>The Chair (AS) welcomed everyone to the GB meeting and stated that apologies had been received from Tonye Oji (TO) and Rohin Murari (RM), which were accepted by Governors attending the meeting.</p> <p>Tara Stroud (TS), Lesley Daisley (LD) and Parita Shah (PS) were attending the meeting via Zoom.</p> <p>The Head teacher opened the meeting with a prayer.</p> <p>The GB Chair welcomed Theo Hobson who was attending the meeting as an observer as he is considering applying for the for the vacant LDBS foundation governor role.</p>		



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	<p>The GB chair asked Theo to introduce himself to governors and to give a summary of why he would be interested in applying for the LDBS foundation governor role at Christchurch.</p> <p>Governors introduced themselves to Theo and welcomed him to the meeting.</p>		
2a.	<p>Declarations of Interest and notice of confidentiality (relevant to items on this agenda)</p> <p>The Chair asked governors if they have any Declarations of Interest (DOI) to declare on anything that is to be discussed under the agenda items for this meeting.</p> <p>Governors had no declarations to declare for this meeting.</p> <p>The Chair reminded governors that any matters discussed under the confidential section of this meeting must remain confidential at all times.</p>		
2b.	<p>Governing Board Membership and Attendance record for all meetings to date</p> <p>The Chair asked governors to confirm the content within the Governing Board membership and attendance record spreadsheets. Any amendments are to be notified to the clerk and SBM.</p> <p>The Chair reminded governors that it is important that their contact details are up to date for the membership spreadsheet and also the SCR maintained by the school.</p> <p style="text-align: right;">Action – All Governors</p> <p>The GB Chair informed governors that Rohin had emailed a few weeks ago to inform the Governing Board that due to his increased work commitments and his preparations for his wedding this year, he unfortunately does not feel he can continue in his role as LA governor for Christchurch.</p> <p>The Chair added that Rohin is happy to remain in the role until the end of the year and will tender his resignation after this time.</p> <p>The GB chair will then liaise with the LA to obtain their list of prospective candidates to hopefully recruit to this vacant governor position at a later date.</p> <p>The GB chair added that she is still looking at the options for recruiting a new GB clerk and will bring updates to the next GB meeting.</p>	All Govs	
2c.	<p>Minutes of GB meeting held on 6th February 2025</p> <p>The minutes of the GB meeting held on 6th February 2025 were reviewed, and governors agreed they accurately reflected the discussions and decisions taken at the meetings and were signed by the GB Chair.</p>		



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Headteachers report (T&L focus)

a) Contextual Information

The HT asked Governors if they had any questions on the contextual information report that had been circulated prior to the meeting.

HT informed governors that there are currently 162 pupils on roll which is an improvement of 2 pupils since the February GB meeting.

HT stated that the attendance figures have been affected in recent weeks by tummy bugs which has led to a drop in the attendance percentages but this week the percentages have started to improve.

Governor A commented that the school seems to still be doing very well when compared to the national average percentage for attendance.

Governor A asked what the schools predicted attendance figure is likely to be for the end of year – HT is predicting the attendance percentage is likely to be around 95%.

Governor L asked whether the number of potential complaints (2 at the informal early stages) is normal for primary schools – HT explained that he is currently working with the 2 families to resolve these at the early stages. HT added that one family seems to have accepted the outcome following emails and discussions with the Inclusion Leader and for the other family- he has answered all their questions but will ask them in for a meeting to hopefully resolve any outstanding questions/concerns they may still have.

HT added that there are no formal complaints at this time.

Governor A asked if HT can give any projected figures for September 2025 at this time – HT explained that when the current Year 6 leaves in the Summer and if the pupil numbers remain as they are in the other classes will result in a drop of 17 pupils which would equate to a loss in income of £103k (£6k x 17 pupils).

HT added that he is currently looking at options and will discuss this with Governors at a future time.

The GB Chair suggested that this is discussed at the next School Sustainability meeting as the drop in pupil numbers is also happening in the private nurseries in the local area and the cost of living/cost of housing is also driving families out of the local area.

Governor E asked about the current situation regarding pupils' use of mobile phones at the school – HT explained that the school does not allow mobile phones into school but has an exception for Year 6 pupils who travel to school on their own and live further away – but these pupils hand their phones into the school office during the day and can collect them at the end of the school day.



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Governor E asked if there had been any negative response from parents on the pupils not bringing their phones to school – HT confirmed that he had no responses from parents on this issue.

HT added that at a recent Primary Headteachers conference he attended – some Headteachers only allow a basic ‘brick’ type phone to be brought into school – which can only be used to make and receive calls.

HT praised the Year 6 pupils’ level of maturity and gave Governors an example of how they have navigated a situation through a What’s app group that had been set up outside of school and only used for sensible discussions.

Governor A asked if parents are given advice on the use of phone apps such as Tik Tok at home – HT confirmed that advice has been shared with parents.

Governor A asked if the future contextual reports could also include the pupil mobility figures since the last GB meeting took place – this would be a useful resource when governors are looking at the data and can see the changes since the previous figures were produced for the GB meeting. **Action HT**

HT

b) Pupil Progress Update

PS informed governors that the data overview reports are the summary attainment for pupils at ARE (Age Related Expectations) by Year group and are for the 1st half of the Spring term which were produced over 1 month ago, and these figures have improved since then. The school has an assessment week next week where the attainment data should be in a stronger position.

The GB Chair suggested that governors put forward any questions as the reports have been uploaded onto Governor Hub prior to this meeting.

Governor K asked about the percentages – and gave an example of having 1 person representing 33% in the Vulnerable Group being at or above ARE – PS explained that there are 10 children in the cohort and 3 children are within the vulnerable group category.

PS added that during the Autumn term for the Nursery pupils the focus is on the personal, social, emotional and physical development attributes and the Reading, Writing and Maths curriculum comes into context during the Spring Term, which should then show a shift in the Nursery progress for the data reports produced for the Spring/Summer terms.

PS stated that she is not concerned with the Reception pupils’ attainment at this stage and the percentage for GLD should be high. Most pupils are on track with Writing being slightly below the expected level but the summative data in Reception can show a story behind those that are below ARE – which will mainly be for pupils with specific needs or SEND.



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Governor A asked if pupils take the Phonics test in Year 1 – PS confirmed that pupils will take the phonics tests in Year 1 and currently the Reception pupils are working well on the phonics curriculum.

PS added that currently she expects 80% of Reception pupils will pass the Phonics test in Year 1 but 4 pupils have SEND/Special needs/new to English, so may struggle to pass in Year 1.

PS stated that the Year 1 class is also doing well, and she does not have any concerns at this stage.

Governor A asked about the Year 2 attainment data - the figures are lower than expected since the Autumn Term data reports were presented to a previous GB meeting – PS explained that the Autumn Term reports were based on teacher judgement and these have been reviewed to identify where the judgements may have been lower than they actually should have been . PS added that by reviewing the teacher judgements some pupils were classified as not being at expected (ARE) but who were found to be at this level.

PS added that the Year 2 cohort have mixed abilities with some pupils being placed in the St Joseph’s class/ SEND needs and new to English and each has a story to tell. The expected percentages for the end of year data should be mid to high 60%.

HT added that since these attainment reports were produced, the Year 2 class have been moderated and so an extra 10% is a reasonable percentage to add.

Governor A added that for the end of KS Year group the in-year data is not required to be reviewed – are the targets that were originally set likely to be achieved (these 2024/25 data targets were shared with Governors at the December GB meeting) ?- PS explained that there are interventions in place for extra support for those pupils that are new to English – this includes the Flash Academy programme which has online activities which enables pupils to find activities to support vocabulary acquisition.

PS added that there are also Maths interventions and catch up groups in place in the afternoons which are taken by HLTA’s.

Governor A asked about the change in the percentages for Year 3 cohort – PS explained that the Spring data has been moderated by the AHT (JJ) hence the change from the Autumn data figures.

For the combined Year 4 and Year 5 classes – the school have a good student teacher and so are able to split the class into Year 4 (Student teacher supported by PS/JJ) and the Year 5 pupils are taught by SH.

PS added that for the Year 4 pupils, the focus has been on individual conferencing to cement the basics and for many pupils in this cohort there is a story to tell. A proportion of the pupils are EAL/SEND needs/ low lying SEND etc and the school is



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doing everything to support these pupils by having regular Booster/catch up sessions.

Governor L asked whether, as there is a mixed level of abilities in Year 4, there has been a negative impact on the class – PS explained that there have been behaviour issues since some pupils started at the school but the Year 5 pupils have been instrumental in supporting these pupils' behaviour around the school.

PS added that many of the Year 4 pupils are keen and want to learn to follow the Year 5 examples.

PS added that by having a combined Year 4 and Year 5 cohort – the Year 4 pupils are being measured against the bar for Year 5 and the next data reports will include the outcomes from the Year 4 tests so should show better data figures.

Governor A commented that the Year 5 data looks very promising and will set the pupils up well for when they move into Year 6.

Governor L asked if the school plans to put in place extra support for the Year 6 pupils progressing to 70% and above by the end of the year – PS explained that there are booster sessions in place plus lots of coaching and there will be Easter Booster sessions put in place.

Governor A asked if there are any pupils above expected/at Greater Depth (GD) – PS explained that in Year 6 there is currently 1 pupil and the next steps are to push this forward across all classes.

PS added that there are currently no boosters for GD pupils but this will be a high priority for the next steps across the school.

HT added that the school have conducted joint moderation sessions with Islamia Primary school which has taken away some of our good practices and model sessions and Christchurch have identified some of their GD good practices to consider using in our school.

Governor E asked if there was a clear definition for Greater Depth – PS explained that the criteria focuses on the practices for the more able pupils who are above the Age related expectations.

Governor K asked how the criteria for ARE is determined – HT explained it is a teacher assessment framework set of standards for Reading, Writing and Maths which is a national set of criteria.

There were no further questions by Governors on the data overview reports and PS was thanked for her responses to governors questions.

c) Curriculum update – SIAMS and RE

HT informed governors that the SIAMS Inspection framework was updated in September 2024 and he has started to change the evaluation schedule. There are 2



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contextual questions – who we are? and what the school is doing? – (as evidenced in the school vision).

HT added that there are 6 main questions that the SIAMS Inspection covers – so it is important that the CE group is re-established so that the SIAMS evaluation schedule can be updated to evidence the responses for the 6 questions.

HT added that he is currently working with a local Head teacher who has also been a SIAMS Inspector to gather the evidence for completing the 6 Questions for the evaluation schedule.

The GB Chair explained to new governors that SIAMS is the Statutory Inspection for Anglican and Methodist schools and applies to all VA schools as an extra layer of Inspection.

HT added that the last SIAMS Inspection took place 2 years ago and they are undertaken every 5 years.

HT added that the 6 Questions can be broken down into sections and will include looking at how the school vision impacts on the school life for Teaching and Learning, Leadership and Management etc

Governor P asked if the religion and beliefs for the religions practiced by pupils in the school are covered – HT explained that the evaluation schedule will cover the different faiths represented in the school population – for example a large percentage of the pupils are of Muslim faith and this will go in the context section of the evaluation schedule.

The GB Chair spoke about a recent visit by the Year 6 pupils to an event held by the Diocese of London at St Pauls Cathedral where the Year 6 pupils led prayers. It was lovely to see the different faiths of the school represented at this event and the pupils did so well and spoke very clearly.

Governor A asked how the pupils were selected to attend this event – HT explained that all the Year 6 pupils were involved in writing the prayers but a small group of pupils were invited to read at the service, with the rest of the class being invited to attend on behalf of the school.

Governor L asked if the school will be having an Easter Church service – HT confirmed that the service will be held after the school holidays and will be led by the priest from St Gabriel's.

d) SAP updates

The GB Chair thanked the HT for the very detailed SAP document that has been recently updated.

Governor A asked if the SAP includes the ethnicity priorities – for example the very early stages of English for pupils where English is not their main language – HT



explained that recently the new arrivals were mainly Brazilian/ Portuguese speaking families.

Governor A asked if the school still had ambassadors for languages – this was confirmed as still being in place by the HT.

Governor A asked if the school had any refugee families at the school – HT stated that there had been none so far admitted to the school.

Governor A asked about the change from the Reach Curriculum to the Opening World Curriculum for History and Geography and why the school had stayed with the existing system for Science.

HT explained that the Opening World for History and Geography had more relevant elements for enrichment and presenting knowledge that would be more beneficial for pupils at Christchurch.

HT added that the Science Lead had undertaken research on the best subscription to choose for the Science curriculum and chose the White Rose scheme which has more practical activities. It is currently being trialled in Year 2 and Year 6 with the plan to roll it out to the whole school from September 2025. The feedback to date has been positive with pupils' engagement and their understanding with the new scheme.

HT added that teachers feedback has also found the scheme to have more practical experiments which the pupils are enjoying.

e) SFVS

The GB chair informed governors that a very productive meeting has taken place recently where 3 governors (herself, AL and IW) reviewed the SFVS return with SBM and HT.

HT added that all the comments provided by Governors at the meeting have been included in the final SFVS return which is being presented for GB approval at this meeting .

Governor E asked if all the questions for the SFVS standard have been answered – HT explained that there is just one question that is still stating 'in part' which is for Question 7 - Does the school take an integrated approach to curriculum and financial planning?

HT added that this is the only question out of the 30 questions that has not been fully met and the SBM has added an explanation on the summary page to explain how Question 7 will be met at a future time.

Governors had no questions on the 2024/25 SFVS return and unanimously approved that the document be signed by the GB chair and submitted to the LA.



	<p>f) Premises and H&S update As H&S Governor, DM spoke about the recent H&S walk she has undertaken before the half term break. DM added that it was a very productive visit where she met with HT and the new temporary staff member covering the Premise Manager role.</p> <p>DM completed the H&S checklist and was happy with the outcome with an action plan being produced for the minor issues that have been identified from the H&S walk and has made a few recommendations – one being including H&S as a standing agenda item for future GB meetings.</p> <p>DM added that the main H&S concern that she had noted was the windows in the staffroom and also the Year 4/5 classroom above the staff room. These windows are not 100% secure and could be dangerous as the mechanism does not work and the windows do not stay closed.</p> <p>DM added that as the H&S Governor, she feels that this is a high priority H&S issue that needs to be addressed urgently and must be notified to the LDBS Capital team.</p> <p>HT added that this issue has been raised as a matter of concern from an earlier H&S visit by the previous H&S governor and he asked DM to send through an email with her H&S concerns regarding these windows so that this can be escalated to the LDBS as a high priority H&S issue. Action DM/HT</p> <p>The Chair thanked DM for her feedback on the H&S visit and suggested that the H&S report is placed within the Safeguarding folder on Governor Hub. Action DM</p> <p>g) Parish Trust bids update HT informed governors that the school have obtained 2 quotes to enhance the playground area and are currently looking to get a 3rd quote which will then be presented to governors for review. Action HT</p>	<p>DM/HT</p> <p>DM</p> <p>HT</p>	
<p>4.</p>	<p>Governance/Chairs update</p> <p>a) Governors’ Strategic Plan priorities/Learning walks/Link Governor roles The GB Chair mentioned that the updated Strategic Plan was shared with Governors at the last GB meeting and one of the key priorities identified was for governors to monitor the schools priorities through the termly learning walks.</p> <p>The GB Chair stressed that it is important that more learning walks are undertaken during the Spring/Summer terms.</p> <p>The GB Chair added that the recent resignations by Mother C, Eman and the impending resignation by Rohin, will leave gaps in the link governor roles and it is important that the key link governor roles are filled.</p>		



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<p>The GB Chair thanked LD for volunteering to take on the SEND link governor role but asked if she could also take on the Equalities Link Governor role as this area links well with SEND – LD agreed to also take on the Equalities link governor role.</p>		
<p>The GB Chair added that the staff governor was responsible for the attendance link governor role – HT will advertise the staff governor role to see if there are any staff members that may be interested in taking on this vacant position on the Governing Board.</p> <p style="text-align: right;">Action HT</p>	HT	
<p>The GB Chair added that the school Sustainability Working Group has not yet met this term – but she will send an email to suggest available dates for a meeting this term.</p> <p style="text-align: right;">Action AS</p>	AS	
<p>The GB Chair thanked DM for undertaking a H&S walk this term.</p>		
<p>The GB Chair explained that the learning walk that was due to take place in February was changed as PS was unwell and DM had a work commitment – but it took place at a later date and was attended by herself and IW.</p>		
<p>The GB Chair suggested that the following Learning walks could be considered for the Spring/Summer terms;</p> <ul style="list-style-type: none"> • SEND learning walk – which can include LD and other governors who would like to visit the St Joseph’s class Action LD • Safeguarding visit can take place during SATS week – she usually attends to oversee the process Action AS • DM volunteered to look at the foundation curriculum during the 2nd half of the summer term Action DM • Writing can also be looked at during a link visit as part of the foundation curriculum – perhaps after mid-May Action DM 	LD AS DM DM	
<p>LD asked if a governor email group can be set up so that Governors know when link visits are being planned or other visits/activities that are taking place at the school. HT explained that there is a facility under the noticeboard section on Governor Hub to send messages but he will also set this up on the schools email system.</p> <p style="text-align: right;">Action HT</p>	HT	
<p>The GB Chair stated that herself and IW conducted a learning walk last week and gave the following feedback to governors from this walk;</p> <ul style="list-style-type: none"> • The learning walk visit briefly visited all classes and the behaviour was excellent in all classes • Although different classes were visited – the different aspects of writing could be identified and at each level pupils were engaged • It was interesting to see how the pupils were taught the different aspects of writing skills and the focus in place for each class 		



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	<ul style="list-style-type: none"> • During the learning walks it was nice to see the examples of pupils’ work displayed on walls in the classrooms • The Year 5 class were raising challenging questions whilst talking about the writing exercise taking place • The Year 6 were doing a book summary and were writing by themselves • a TA group was taking place for SEND pupils who were practising writing skills which was very interesting • The Nursery class were keen to show Governors their books and the pupils were very interested and engaging! • The write-up of the visit will be on Governorhub in the School link Visits folder . <p style="text-align: right;">Action AS</p> <p>b) Training undertaken by Governors this term DM has undertaken the Prevent training this term.</p> <p>The GB Chair reminded Governors that they need to undertake the Safeguarding training every year.</p> <p>AS has undertaken the SEND online training which was very informative.</p> <p>AS has undertaken an LDBS online training session for School partnerships and Federations which was very interesting – she will share the presentation slides on Governor Hub</p> <p style="text-align: right;">Action AS</p> <p>c) Feedback from School Sustainability working Group The GB Chair informed governors that the working group have not yet met this term but will look to arrange a meeting later in the term.</p> <p>d) Safeguarding AS will check the SCR before the end of term as part of her safeguarding link governor responsibilities.</p> <p style="text-align: right;">Action AS</p>	<p style="text-align: center;">AS</p> <p style="text-align: center;">AS</p> <p style="text-align: center;">AS</p>	
<p>5.</p>	<p>Policy Review</p> <p>HT outlined the policies that have been uploaded onto Governor Hub and asked governors if they had any questions on these policies</p> <ul style="list-style-type: none"> a) Accessibility Policy b) Attendance Policy c) Behaviour for Learning Policy d) ECT Policy e) Equalities/Equal Opportunities policy f) Exclusions Policy g) SEND Policy 		



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	<p>The Chair thanked HT for producing the tracker sheet which is very useful and highlights the updates that have been made to the policies since they were last reviewed/approved by Governors.</p> <p>Governors had no questions on the above policies and unanimously approved them.</p>		
6.	<p>Matters arising from GB meeting held on 6th February 2025</p> <p>The majority of the action points have been addressed within this committee meeting and any outstanding action points were discussed and noted as follows;</p> <ul style="list-style-type: none"> a) Action point outstanding from previous GB meeting – the SBM will circulate the quotes and spend analysis for the long term sickness schemes at the next GB meeting with a finance focus. Action SBM b) LD stated that the applications for the Queens Park day opens on 1st April 2025 and will apply for an application for this event. Action LD c) The Governors’ School Maintenance Fund protocols will be shared at the next GB meeting with a finance focus. Action AS/LD d) HT informed governors that the Early Years bid is in progress and will share with governors at a future GB meeting. Action HT e) Action point outstanding from previous GB meeting – Governors suggested that a video could be produced to inform parents on the role of Governors and how the contributions for the maintenance fund are used to support the school maintenance projects etc. Action Governors f) HT informed governors that the Pupil Parliament have included enhancement of the outdoor play facilities on their next agenda g) The GB chair will bring further updates on how the GB clerk recruitment process is going to the next GB meeting 	<p>SBM</p> <p>LD</p> <p>AS/LD</p> <p>HT</p> <p>Govs</p>	
7.	<p>Dates and Times of the next meetings</p> <p>The next GB meeting has been arranged for Thursday 1st May 2025 at 5.30pm.</p>		
8.	<p>AOB</p> <p>HT informed governors that an LA review for Teaching and Learning had taken place on 4th March 2025 led by the SELP ,Helen Tyler and her replacement from April 2025</p> <p>HT stated that for previous LA reviews, the school has generally been found to have good practices in school and is graded as being good.</p> <p>HT informed governors that the recent LA review identified that although the planning practices were prepared by the teachers and had been approved by SLT – the teachers on this occasion were not following the T&L practices that were in the lesson plans that had been previously approved by SLT.</p>		



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	<p>HT added that the LA review looks at a snapshot of lessons on the day and unfortunately ,on this particular day , the review team did not see what the school usually does during their class for the teaching and learning observations.</p> <p>HT spoke to the new LA reviewer (who is an ex HT and HMI inspector) and explained that this was a glitch and the SLT will monitor closely the teachers’ practices to ensure they are following the lesson plans approved by SLT.</p> <p>HT has also spoken to all staff to inform them of the feedback from the LA review and that it is vital that the T&L practices approved by SLT must be followed and that moving forward SLT will make the system more robust for monitoring and planning for all subjects.</p> <p>HT stated that the LA SELP has agreed to do a follow up visit on 25 April 2025.</p> <p>Governor K asked if the LA review takes place regularly – HT explained that the LA has a duty to check that schools are carrying out their expected responsibilities through a schedule of review – and usually the school has a light touch review each year. If schools are not meeting the required standards/practices etc – the LA will conduct more reviews during the year.</p> <p>Governors thanked HT for the very honest feedback and wished the school the best for the follow up review that is taking place on 25th April.</p> <p>The GB chair thanked Theo for attending the meeting as an observer and he left the meeting at 7.15pm</p> <p>PS was also thanked for her contribution to the meeting and also left the meeting at 7.15pm</p>		
	<p>The public meeting closed at 7.15pm</p>		
<p>9.</p>	<p>Confidential matters</p> <ul style="list-style-type: none"> a) Confidential minutes of the GB meeting held on 6th February 2025 b) Any other confidential matters c) Complaints – note those completed 		

APPROVAL OF MINUTES BY THE CHAIR OF THE GB

These minutes are an accurate representation of the GB meeting which took place on Thursday 20th March 2025 at 5.30pm in school

Signed..... Date.....

Alison Schulte Chair of the GB

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