



Christ Church (Brondesbury) C of E Primary School



Admissions Criteria for Primary School (September 2026 – 2027)

Christ Church School was founded by the Church of England to provide a good education for the children living within the parish of Christ Church with St. Laurence, Brondesbury.

Christ Church (Brondesbury) Church of England Primary School has a distinctive Christian ethos which is at the heart of this school and provides an inclusive, caring and supportive environment where children can learn and flourish in a setting shaped by Christian values.

We welcome applications from all members of the community without reference to ability or aptitude, and irrespective of whether they are of the Christian faith, other faiths or no faith, but we expect parents to respect the Christian ethos of our school and its importance to our community.

Christ Church Primary is a one form entry school, with a published admission number of 30 (being the number of pupil places per year group). Where there are more applications than places available, the criteria for admission to the school are as follows in order:

1. **Looked after children** (a 'looked after child' or a child who was previously looked after but immediately after being looked after became subject to an adoption, child arrangements order, or special guardianship order).
2. Children of families who **regularly worship at the parishes of Christ Church with St Laurence or St. Anne with Holy Trinity, Brondesbury.**
3. Children who have a brother or sister already attending Christ Church School (this refers to **siblings** in the nursery and the main school who will be on roll at the time of application and are still there at the time of admission).
4. Children who have **previously attended the Nursery at Christ Church (Brondesbury) CE Primary School**
5. **Children of staff at the school** where the member of staff has been employed at the school for two or more years at the time at which the application for admission to the school is made or the member of staff is recruited to fill a vacant post for which there is a demonstrable skill shortage.
6. Children of families of **Christian denominations who have attended regular worship at churches which are fully affiliated to Churches Together in Britain & Ireland or The Evangelical Alliance and who live within the parish boundaries** of Christ Church with St Laurence, or St. Anne with Holy Trinity Brondesbury
7. Children of families of **other Christian denominations who have attended regular worship and who live within the parish boundaries** of Christ Church with St Laurence, or St. Anne with Holy Trinity Brondesbury.
8. Children of families of **other faiths who live within the parish boundaries** of Christ Church with St Laurence, or St. Anne with Holy Trinity Brondesbury.
9. Children of **other families who live within the parish boundaries** of Christ Church with St Laurence, or St. Anne with Holy Trinity Brondesbury.
10. Children of families of **Christian denominations who have regularly attended worship at churches which are fully affiliated to Churches Together in Britain and Ireland or the Evangelical Alliance**

and who live outside the parish boundaries of Christ Church with St Laurence, or St. Anne with Holy Trinity Brondesbury.

11. Children of families of **other Christian denominations who have regularly attended worship and who live outside the parish boundaries** of Christ Church with St Laurence, or St. Anne with Holy Trinity Brondesbury.
12. Children of families of **other faiths who live outside the parish boundaries** of Christ Church with St Laurence, or St. Anne with Holy Trinity Brondesbury.
13. **Other applicants.**

Notes

1. A 'Looked After Child' is a child who is (a) in the care of a local authority, (b) is being provided with accommodation by a local authority in the exercise of its social services function, or (c) who was previously in care of a local authority or was provided with accommodation by a local authority. All categories (a), (b) and (c) refer to children currently or previously in care both inside and outside of England.
2. An 'adoption order' is one made under the Adoption Act 1976 (Section 12) or the Adoption and Children Act 2002 (Section 46).
3. A 'child arrangements order' is one settling the arrangements to be made as to the person with whom the child is to live (Children Act 1989, Section 8, as amended by the Children and Families Act 2014, Section 14).
4. A 'special guardianship order' is one appointing one or more individuals to be a child's special guardian/s (Children Act 1989, see Section 14A). Applications under this criterion should be accompanied by evidence to show that the child is looked after or was previously looked after (e.g. a copy of the adoption, child arrangements or special guardianship order).
5. The parish boundaries are identified in Appendix 2.
6. Children with an Educational Health Care Plan (EHCP) which names Christ Church School will be admitted ahead of other applicants.
7. Priority will be given within any one criterion to children with exceptional medical or social needs which are fully documented and who, in the opinion of the governors, would benefit from a place at Christ Church School. Supporting evidence from a health professional (e.g. a doctor or social worker) is required detailing the particular reasons as to why this school is the most suitable and the difficulties that would be caused if the child had to attend a different school.
8. Priority will then be given within any one criterion to those children eligible for the Early Years Pupil Premium, the Pupil Premium, or the Service Premium.
9. Priority within any one criterion will thereafter be determined by considering which applicant lives closest to the school, with those living closer to the school receiving the higher priority. The distance from home to school will be measured by straight-line, from a point in the property to a point in the school determined by the grid references for the centre of the school's postcode. The measuring system is an integral part of the admission software produced by Servelec Synergy Ltd, uses Ordnance Survey maps and the LLPG (Local Land Property Gazetteer) and is accurate to 1 metre. Where two or

- more applicants live at an equal distance to the school, priority decisions will be made using a random applicator such as that found online at <https://miniwebtool.com/random-name-picker/>
10. Please note that the governors define regular worship as attending a place of worship at least twice a month for a minimum period of the 12 months preceding the date of application. Where a family has moved into the area, their previous attendance at a place of worship will be counted.
 11. Siblings will be deemed to include step/half brothers and sisters as long as they live at the same address.
 12. A parent is any person who has parental responsibility for, or is the legal guardian of, the child. Where admission arrangements refer to 'parents' attendance at church' it is sufficient for just one parent to attend. 'Families' includes only parents and siblings, as defined above.
 13. Where a child lives with parents with shared responsibility, each for part of a week, the address where the child lives is determined using a joint declaration from the parents stating the pattern of residence. If a child's residence is split equally between both parents, then parents will be asked to determine the residential address for the purpose of admission to school. If the residence is not split equally between both parents then the address used will be the address where the child spends the majority of the school week.
 14. A waiting list is managed in "criteria order" for the duration of the academic year. The length of time on the waiting list is not a criterion. If a vacancy arises in the course of the year, governors will apply the above criteria. If by the end of the academic year no place has been offered, parents will need to let the school know if they wish their child's name to remain on the waiting list.
 15. The admissions policy including the admission criteria is reviewed annually by the Governing Board, which is the admissions authority for this school.
 16. The closing date for applications to the Reception class for September 2026 is in line with the published Local Authority closing date.
 17. Late applicants will be considered if the Reception class has not reached its published limit. All late applicants will be given the opportunity to be added to the waiting list.
 18. In processing applications in respect of twins, triplets or other multiple births, governors cannot agree to exceed the class size. If governors are only able to offer one place to a family in these circumstances they will ask the parents if they are prepared for the children to be split and to decide for which of the children they would wish to accept the place.

In-year admissions

If a place becomes available during the school year and there is a waiting list, the Admissions Committee will consider all applications received without delay following the vacancy arising. The above criteria for admissions will apply. If you wish to apply for a place at this school for any year group, you will need to apply on a Common Application Form.

Summer-born children entering Reception Class

Where a place had been offered:

- it is for a full-time place from the September following the child's fourth birthday;
- the place may be deferred until later in the school year but not beyond the point at which they reach compulsory school age (the term after the fifth birthday). This means that parents of a child whose fifth birthday falls between 1 September 2024 and 31 March 2025 may request that their child is not

admitted until later in the school year, but no later than the term after the child's fifth birthday, when s/he reaches compulsory school age. For children born between 1 April and 31 August, this is not beyond the beginning of the final term of the school year for which it was made. The school will hold any deferred place for the child.

- where parents wish a child may attend part-time until they reach compulsory school age.

Admissions out of the normal age-group

For children whose fifth birthday falls between 1 April and 31 August, parents who do not wish them to start school in school year 2026 - 2027, but to be admitted in September 2027 for school year 2027 - 2028, should discuss this with the school at an early stage.

Parents must apply to the school using the online Common application form as usual, but discuss the deferment of the place with the school Headteacher. Decisions will be made on the circumstances of each case and the best interests of the child. Parental views, academic achievement, social and emotional development and where relevant medical views will be taken into consideration. The views of the Headteacher will also be taken into account.

When a decision has been made, the reasons for this decision will be set out and clearly presented to the parents.

Parents may decide not to apply for a Reception place in the school but to apply in the second half of the summer term 2027 for a Year 1 place in September 2027. Parents should be aware that the Year 1 group may have no vacancies as it could be full with children transferring from the 2026-2027 Reception Year group. Alternatively, they may decide to apply in the normal round (no later than 15 January 2027) for a Reception Year place in September 2027, but would need to provide strong supporting reasons for seeking a place outside the normal year group via the protocol outlined above.

The application process

Parents are required to complete the Common Application Form and return it to the Local Authority by the closing date publicised. Additionally only parents who are applying under criteria **2** and **6-13** are asked to submit a Supplementary Information Form (Appendix 1) so that the governors can consider their applications fully, and return it to the school by the same date. Your parish priest/minister/religious leader should be asked to complete the form.