



Minutes of the **Christ Church (Brondesbury) Church of England Primary School**  
Governing Board meeting held on Thursday 23<sup>rd</sup> March 2023, at 5.30pm via Zoom.

Name	Initials	Attendance 19/05/22	Attendance 07/07/22	Attendance 29/09/22	Attendance 01/12/22	Attendance 23/03/23
<b>Governors</b>		Via Zoom	Via Zoom	In school	In school	Via Zoom
<b>Headteacher (1)</b>						
James Kelly (head teacher)	HT	Present	Present	Present	Present	Present
<b>Foundation ex officio (1)</b>						
Mother Christine Cargill	MC	Present	Apologies	Present	Present	Present
<b>Foundation PCC (2)</b>						
Jason Kosky	JK	Present	Present	Present	Apologies	Present
Alison Schulte (Chair)	AS	Present	Present	Present	Present	Present
<b>Foundation Deanery Synod (2)</b>						
Lesley Daisley	LD	Present	Apologies	Via Zoom	Present	Present
Stephen Woodward	SW	Apologies	Apologies	Resigned	Resigned	Resigned
<b>Foundation LDBS (2)</b>						
Fiona Dwinger	FD	Present	Apologies	Via Zoom	Present	Present
Josephine Francois-Poncet	JF	Present	Present	Via Zoom	Apologies	Present
<b>LA (1)</b>						
Naomi Moore	NM	Present	No	Resigned	Resigned	Resigned
Rohin Murari	RM	Observer	Present	Present	Present	Present
<b>Elected parents (2)</b>						
Karen Moran (Vice-Chair)	KM	Apologies	Present	Present	Present	Resigned
Saeed Akhtar	SA	Present	No	Present	Present	Present
<b>Elected staff (1)</b>						
Eman Yaseen	EY	Not in post	Not in post	Not in post	Present	Apologies
<b>Associate members (3)</b>						
Vacancy (3)						
<b>Observer/advisers</b>						
Parita Shah	PS	N/A	N/A	N/A	N/A	N/A
George Veater	GV	N/A	N/A	N/A	N/A	N/A
Jacqui Carrington	SBM	Present	N/A	N/A	N/A	Present
<b>Clerk</b>						
Lynda Rees	Clerk	Present	Present	Present	Present	Present

Part one - public

Item		Who	When
1.	<p><b>Welcome, Opening Prayer and Apologies for Absence</b></p> <p>The Chair (AS) welcomed everyone to the GB and gave apologies for Eman who was unable to attend as it was the first evening of the Ramadan religious festival. This apology was accepted by governors attending the meeting.</p> <p>The Chair asked Mother Christine to open the meeting with a prayer.</p>		



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<b>2a.</b>	<b>Declarations of Interest and notice of confidentiality (relevant to items on this agenda)</b>  The Chair asked governors if they have any declarations of interest (DOI) to declare on anything that is to be discussed under the agenda items for this meeting.  Governors had no declarations to declare for this meeting.		
<b>2b</b>	<b>Appointment of acting Vice-Chair until July 2023</b>  The Chair spoke about the information shared with the T&L committee meeting held on 2 <sup>nd</sup> March 2023 that KM's term of office has come to an end, and she has decided not to now move across to the vacant Deanery Synod governor role.  The Chair added that the Governing Board now has a vacancy for a parent governor plus the vacancy for a vice chair of the GB.  The Chair added that with the vacant vice chair role – Jason has kindly volunteered to take over this role on an interim basis until the end of the academic year.  Governors unanimously approved Jason taking on the role of vice chair of the GB for the remainder of the academic year.  The Chair also mentioned that this would be Fiona's last GB meeting as she is standing down from her LDBS foundation governor role as her term of office ends on 26 March 2023.  The Chair gave thanks and gratitude to Fiona for everything she has done for the Governing Board and the valuable contribution she has made to the Governing Board as the LDBS governor and Chair of the T&L committee.  The Chair also gave thanks to Karen for the work she has done for the school and the service given during her time as a parent governor.  FD reiterated what she had said at the T&L committee meeting – she gave thanks to all and stated that she has had an incredible 4 years serving as a governor for Christchurch school and has enjoyed contributing to the work of the Governing Board.  The Chair informed governors that Jason had also agreed to join the T&L committee for the remaining meeting for this academic year.  RM joined the meeting at 5.45pm		
<b>2c.</b>	<b>Governing Board Membership and Attendance record for all meetings to date</b>		



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	<p>The Chair asked governors to confirm the content within the Governing Board membership and attendance record spreadsheets. Any amendments are to be notified to the clerk.</p> <p>The Chair added that it is important that Governors' contact details are up to date for the membership spreadsheet and also the SCR maintained by the school.</p> <p style="text-align: right;"><b>Action – all governors</b></p>	<b>All Govs</b>	
<p><b>2d.</b></p>	<p><b>Minutes of GB meeting held on 1<sup>st</sup> December 2022</b></p> <p>The minutes of the GB meeting held on 1<sup>st</sup> December 2022 were reviewed, and governors agreed they were an accurate reflection of the discussions and decisions taken at the meeting and will be signed by the Chair when she next visits the school.</p>		
<p><b>3</b></p>	<p><b>Headteachers report</b></p> <p>HT outlined the key points to note from his HT report as follows;</p> <p><b>a) Update on whole school contextual data</b></p> <ul style="list-style-type: none"> <li>• The contextual information is similar to the report presented to the T&amp;L committee that was held on 2<sup>nd</sup> March 2023 with the pupil numbers showing 192</li> <li>• The percentages for boys and girls across the school shows 54% boys and 46% girls</li> <li>• There are 26 pupils on school support with 5 of these pupils receiving ECHP funding</li> <li>• The attendance figures as at 14<sup>th</sup> March 2023 record an overall percentage of 92.4% which has been affected by illnesses from pupils in the younger classes of the school compared to 94.8% as at 10<sup>th</sup> February 2023</li> <li>• The school SELP does not have any worries with the attendance figures at the present time and the school seems to be in line with local and national trends</li> <li>• The attendance figures have been affected by recent bouts of tummy bugs The EWO has also spoken about having initiatives in place to encourage parents/pupils to get to school on time with a few warning notices having been issued for lateness.</li> <li>• Staff attendance – one member of staff has been off since the Summer – and this has been raised with HR/Occupational Health</li> <li>• Staff Morale – continues to be good with staff working as a team on inset days and the HLTA's helped to refit the library during a recent teachers' strike day.</li> <li>• The reading ambassadors are helping in the library with lending library books.</li> <li>• There have been 4 days of teachers strikes and, on each day, – a selection of classes were open throughout the school</li> <li>• Safeguarding – the school has recently had a referral from a pupil attending a Barnet school but whose family live close to Christchurch school and the pupil will be attending our school after Easter</li> <li>• The school currently has 3 CP pupils; 2 CIN pupils; 8 pupils being monitored and 1 CLA/CP pupil</li> </ul>		



- Pupil behaviour – continues to generally be very good to outstanding – the pupils are following guidelines and rules well
  - There have been 2 one day suspension this term – which were due to the 2 pupils “acting in a manner which brought the school into disrepute” – both suspensions are currently being appealed by parents
  - There is one current outstanding complaint that is at Stage 1 and has been investigated by the Chair with the conclusion proposing a mediation session be arranged between the HT and parent.
  - For the Breakfast club – the school made a loss of £51 in January and a profit of £41 in February – if the numbers stay the same or slightly increase, it is hoped that a small profit can be made each month going forward
  - For the After School Club – the service is provided by Proactive Sports at a cost of £11 per pupil (from 3.15pm to 6pm). For the week of 6<sup>th</sup> March 2023 – 39 pupils attended over the week which gave the school a profit of £204.
  - The profit from the ASC helps subsidise the PPG pupils
- b) Strategic Priorities – focus on Leadership and Management**
- For the SAP – the section on L and M has been shared with governors for this meeting to show the sections that have been actioned and are highlighted in green
  - For the yellow sections, the actions have started which includes outlining the next steps

Questions raised by Governors on the Leadership and Management section of the SAP.

Governor A asked the following questions:

Question – who is monitoring the consistency and quality of feedback to subject teachers given by the newer subject leaders – HT explained that PS and GV are supporting the new subject leaders when feedback is being delivered.

Question - are class teachers asked to submit lesson plans and how often? – HT explained that for most subjects – teachers submit plans weekly but for subjects like RE – the plans are presented at the start of each term and monitored each week.

Question – what is the purpose of the Middle Leaders action plans and how are these monitored? – HT stated that the subject leaders and SLT measure the impact of Middle Leaders – which is undertaken through SLT meetings that are held once each half term. SLT can see that the confidence is growing with the teachers leading the subjects and in the content of their subject.

Question – How would the SLT rate T&L across the school at present? – HT explained that the latest data reports were reviewed at the T&L meeting this month and PS went through each class data figures and the predicted outcomes for the end of year position.



Question – In the absence of a SENCO – how is the progress and provision of SEN children being monitored? – HT stated that SLT are participating in the pupil progress meetings and will look to see if any interventions that are being run by the HLTA's need to be re set/adjusted for the pupils' needs. The HLTA's will report back to the teachers on the pupils' progress which includes on-going dialogue.

HT added that the SLT regularly monitor the interventions that are in place.

Question – is the new RE lead now up to speed with the SIAMS framework? – HT explained that the teaching and learning of the RE curriculum covers one strand of the SIAMS framework but will suggest that they attend the CE group to gain more confidence/experience.

There were no further questions – the GB chair suggested that for next term's link governor visits – governors look at the types of questions to ask which will include - holding the school to account on the priorities within the school action plan.

**Action – All governors**

**All  
Govs**

**c) Parish Trust Bids**

HT informed governors that the school have now received the funding from the Parish Trust for the IT upgrades/laptops and AV equipment that was needed in school and all staff greatly appreciated the new laptops.

HT stated that he will shortly be preparing a bid to apply for capital funding to create a sensory room for SEN pupils – in an existing small classroom. He is currently sourcing 3 quotes which he can submit to the Parish Trust.

HT added that he is also obtaining quotes for the brickwork at the back of the school which has render falling away and needs to be replaced.

**d) Extended curriculum activities (including plans for Coronation – 5<sup>th</sup> May)**

HT stated that the plans for the King's Coronation celebrations will include approaching parents through FOC representative (Stuart) to ask for their ideas on how best to celebrate this occasion on 5<sup>th</sup> May.

HT added that there will be a Mass service on the day and Caterlink will provide some food for the event.

HT added that the school choir was attending Gladstone Park School the next day (24<sup>th</sup> March) to take part in the Choir of the Year competition and next Thursday an orchestra is visiting the school for Year 4 and Year 5, which will include workshops for pupils to participate in.

**e) SFVS return for approval**

LD informed governors that herself and AS met with SBM to go through the questions for the 2022/23 SFVS return on 11<sup>th</sup> January 2023.

LD stated that there was just one question (Question 7) which the school have met in part, all the other questions have been fully met.



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	<p>LD explained that Question 7 asks - Is the financial strategy integrated with the school's strategy for raising standards and attainment, through integrated curriculum and financial planning?</p> <p>Governors looked at the SFVS return and agreed that the school had met the standard for Question 7 as much as it could and will look further at the ICFP system later in the year. <b>Action HT/SBM</b></p> <p>LD added that the school have looked at the dashboard and will look at similar schools through a benchmarking exercise next term.</p> <p>Governors approved the 2022/23 SFVS return, and the GB chair agreed to sign the return prior to the deadline date of 31 March 2023. <b>Action AS</b></p>	<p><b>HT/ SBM</b></p> <p><b>AS</b></p>	
<p><b>4.</b></p>	<p><b>Committee reports</b></p> <p><b>a) Finance and Resources meeting held on 19<sup>th</sup> January 2023</b>          LD summarised the main topics/key discussions from the meeting as follows;</p> <ul style="list-style-type: none"> <li>• The budget monitoring reports for December 2022 were reviewed and they showed an in-year deficit of £39k at the time of the meeting.</li> <li>• The school did receive additional income which included £51k in grants</li> <li>• The budget monitoring reports absorbed the pay awards of £100k which were fully met by the school's original budgets</li> <li>• The meeting also discussed the pupil numbers and the breakfast and after school clubs- resources and funding</li> <li>• The SFVS and benchmarking were also discussed at the meeting</li> </ul> <p>LD summarised that it was a very successful meeting.</p> <p>The GB chair thanked the F&amp;R governors and LD as chair of the committee for all their hard work and support this term.</p> <p><b>b) Teaching and Learning Committee meeting held on 2<sup>nd</sup> March 2023</b>          FD stated that a number of the matters discussed at the T&amp;L meeting have been covered under the HT report but also added the following points;</p> <ul style="list-style-type: none"> <li>• The meeting discussed the attendance figures and governors were pleased to note that the 96% attendance target was almost achieved</li> <li>• Questions were asked about the initiatives that could be put in place to improve the attendance percentages</li> <li>• Staff morale and wellbeing were also discussed</li> <li>• PS shared the data reports and went through each year group in detail to share the expected outcomes for each class – see T&amp;L minutes for more detail</li> <li>• All questions that were raised by governors were answered very comprehensively by PS and consideration given for pupils needs</li> </ul>		



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	<ul style="list-style-type: none"> <li>• Level 3 Safeguarding training had been undertaken by AS which included the newer parts of KCSIE</li> <li>• A learning walk was undertaken on 9<sup>th</sup> January 2023 by AS and MC who were joined by Mark Newton from the LDBS. The visit covered History/ Geography and Science (the REACH Curriculum) – the report has been uploaded onto Governor Hub for governors to review</li> <li>• Policies were also reviewed and approved by governors – with more focus being given on the Exclusions Policy which included a flowchart from The Key which was added as an Appendix to the policy</li> <li>• The Equalities and Equal Opportunities policy was also reviewed and a new section for the equalities objectives was included which should be aligned with the outcomes from the Equalities Audit that is currently being undertaken</li> </ul> <p>Governor J asked whether there is any feedback on the new teaching materials being used for the History curriculum whilst the Learning walk was taking place – MC stated that the learning walk focused on the process not necessarily on the content – examples were seen of reading and lots of experimental sessions taking place, but the group generally spent 10 minutes in each lesson during the learning walk.</p> <p>MC added that during the learning walk, pupils and staff seemed confident in using the new materials for the History curriculum.</p> <p>AS added that she noted that the recall from the lesson content seemed consistent across the classes and year groups observed during the learning walk.</p> <p>AS added that it was good to see the variety of activities being undertaken for the science curriculum which gives the pupils more experiences and it was good to see the curriculum being embedded in a consistent way which also encourages pupils to engage in the lessons.</p> <p>HT added that the Science curriculum will start a new topic next term and governors can see this in action during the next learning walk – GV can also show the physical activities being covered in the investigations taking place and how pupils will be learning through physical activities and research.</p> <p style="text-align: right;"><b>Action AS to arrange dates with GV</b></p>		
5.	<p><b>Governance/Chairs update</b></p> <p><b>a) Governors Strategic Plan priorities 2022/23 – and action plan updates</b>        The Chair informed governors that the latest RAG rated version of the Strategic Plan has been uploaded onto Governor Hub.</p> <p>The Chair added that there are a few action points still outstanding but was pleased to report that progress has been made this term on those actions highlighted in the Plan – for example Governors have attended learning walks; visited the school to</p>		



<p>share the details of the Governor Maintenance Fund when the parent's consultation sessions took place in January 2023.</p> <p>The SBM stated that the contributions for the Governors maintenance fund has been steadily improving – currently £620 has been banked with a further £200-£300 still to be paid in.</p> <p>The Chair added that she will liaise with LD to finish the policy for the Debit card and the criteria for how the fund will be used to support the school.</p> <p>The Chair stated that the debit card criteria/protocols etc will be presented to the next F&amp;R committee meeting and how the fund can help support the LDBS capital fund.</p> <p style="text-align: right;"><b>Action AS/LD</b></p> <p><b>b) Link governor visits</b></p> <p>JK informed governors that he had undertaken a H&amp;S audit yesterday (22 March) and was joined by the caretaker on this walk.</p> <p>JK highlighted the following points to note from the H&amp;S walk;</p> <ul style="list-style-type: none"><li>• He was pleased to note that the caretaker seemed very capable and knowledgeable of the school building and equipment</li><li>• The safety in school was found to be fit and proper for the school setting/environment</li><li>• There were a few areas where phone wires were exposed and needed tidying up – which the caretaker will do</li><li>• There were a few trip hazards in some classrooms – but this was due to the wear and tear on the existing carpets</li><li>• It was a good visit and no major concerns to note – he will do a written report following his visit</li></ul> <p style="text-align: right;"><b>Action JK</b></p> <p>HT added that the caretaker is very efficient and is working on the items discussed at the H&amp;S audit.</p> <p>Governor C asked about whether the carpets can be replaced due to the trip hazards – JK stated that it is the cost implications for being able to afford the full replacement for the classroom carpets.</p> <p>MC stated that she is in school every week to conduct the worship sessions and the pupils morale is generally good with pupils being relatively settled during her visits and a consistent approach to behaviour is in place all the time.</p> <p>LD and AS attended school on 11<sup>th</sup> January 2023 to go through the SFVS return with SBM.</p> <p>LD,AS and JK also attended the parent consultation sessions on 30<sup>th</sup>/31<sup>st</sup> January to share details of the Governors Maintenance Fund with parents.</p>	<p style="text-align: center;"><b>AS/LD</b></p> <p style="text-align: center;"><b>JK</b></p>	
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	<p>AS had visited the school that afternoon (23 March) to review the Single Central Record – which all seemed to be in order and just with just a few DBS checks currently in progress.</p> <p>AS and MC will visit the school for the RE day next week which will also link in with the Art and Design curriculum focus next week.</p> <p>AS added that an RE learning walk will be arranged for next term. <b>Action AS</b></p> <p>AS will also follow up with Mark Newton (LDBS) on his availability for a CE group meeting next term. <b>Action AS</b></p> <p><b>c) Skills Audit update</b> AS was pleased to report that the results of the recent Skills Audit exercise showed that governors generally felt that their current skills and abilities are relatively good – with the overall analysis from all governors scores being in the 3 -4 range – with 4 being the maximum score that can be recorded.</p> <p>AS added that the results from the Skills Audit can be reviewed again when looking at the gaps we may have since it was done – as FD and KM have now resigned as governors following the end of their term of office and how it can be used to help recruit new governors.</p> <p><b>d) Governor recruitment</b> AS has contacted the LDBS about the governor vacancies but they currently do not have any candidates they can offer the school at this time. AS will look again on other governor recruitment websites such as Governors for schools/ Inspiring Governance. <b>Action AS</b></p> <p><b>e) Friends of Christchurch (FOC)</b> HT stated that the IT teacher has taken over the responsibility of working with parents to build up the membership/structure for the Friends of Christchurch voluntary group. He will bring updates on this process at a future GB meeting.</p>	<p><b>AS</b></p> <p><b>AS</b></p> <p><b>AS</b></p> <p><b>AS</b></p>	
<p>6.</p>	<p><b>Policies to review/approve</b></p> <p>HT asked governors for any questions on the following policies that have been presented for approval at this GB meeting;</p> <p><b>a) Accessibility Plan</b> HT explained that apart from date changes on the front cover, this plan stands as it currently is, and any changes will be made in the case of any disabled pupils/staff joining the school at a future time. HT added that the school does not have any pupils/staff with any large physical needs but have ramps/bannisters in place where needed. HT added that a pupil in Year 6 has cerebral palsy but seems to be managing well at this time.</p>		



JF and RM left the meeting at 6.55pm

**b) Complaints Policy**

Governors went through the suggested changes to this policy that were noted on the policy tracker with the main changes being suggested for the timescales currently listed for the Stage 1 and Stage 2 processes. After further discussions, governors agreed on the following changes to the timescales;

- Informal stage – paragraph 2 – response will be given within 5 days – it was confirmed that this would be a holding email to the parent/carer to acknowledge the receipt of their informal notification under the complaints policy
- Formal Stage 1 – paragraph 3 – formal written response within 20 school days
- Formal Stage 2 – request to escalate to be made within 10 school days from Stage 1 response (this remains the same)
- Formal Stage 2 – attempt to convene a meeting within 20 school days of receipt of request
- Formal Stage 2 – written material to be circulated to all parties at least 5 school days before the panel meeting
- Formal stage 2 - The Chair... full explanation of the panel’s decision and reason ... within 20 school days

**c) Disciplinary Policy**

HT informed governors that the dates have been changed on the front cover and the policy is in line with the current LDBS policy with the name of the policy now being Disciplinary Procedure Policy.

**d) Performance/Capability Policy**

HT informed governors that the dates have been changed on the front cover and the policy is in line with the current LDBS policy.

**e) ECT Policy**

HT informed governors that the dates have been changed on the front cover and the policy is in line with the current Key policy.

**f) Admissions Policy**

HT explained that the dates have been changed for 2024-25 admissions arrangements. He suggested that the Admissions committee would need to meet to look at how to include St Gabriel’s parish.

Governors were in agreement to delegate looking at the admissions arrangements for 2024-25 to the Admissions Committee (AS/MC/HT and SBM).

AS suggested that a meeting for the Admissions Committee could be organised for the Summer term.

**AS**

**Action AS**



	<p><b>g) Policies approved at T&amp;L and F&amp;R committee meetings this term – see Agenda Appendix</b></p> <p>Governors had no questions to raise on the above policies and approved them all.</p> <p>Governors were also happy to ratify the policies that were approved at the F&amp;R and T&amp;L committees this term as outlined in the Agenda Appendix.</p>		
7.	<p><b>Matters arising from the minutes of GB meeting held on 1<sup>st</sup> December 2022</b></p> <p>The majority of the action points have been addressed within this committee meeting and any outstanding action points were discussed and noted as follows;</p> <ul style="list-style-type: none"> <li>a) The Chair is still following up on the vacant Governor vacancies – 2 for LDBS and 1 for the Deanery Synod.</li> <li>b) The GB chair anticipates that the updated policy and procedures for the Governor maintenance fund will be ready to present at the next F&amp;R committee meeting.</li> <li>c) Governors were reminded to undertake their safeguarding training session by the end of the academic year <b>Action – Governors</b></li> <li>d) Governors were also reminded to do the Prevent online training session – the link has been previously sent to all governors <b>Action - Governors</b></li> <li>e) The appointment of Associate members will be looked into once the vacant Foundation positions have been filled</li> <li>f) AS stated that Anne Messer has now left the LDBS and suggested a Strategic Review of Governance could be done at a later time – once the vacant governor positions have been filled.</li> </ul>	<p><b>Govs</b></p> <p><b>Govs</b></p>	
8.	<p><b>Dates and times of next meetings</b></p> <p>The next GB meeting has been arranged for Thursday 18<sup>th</sup> May 2023 at 6.30pm via Zoom – which has been arranged to ratify the final budget – which will be presented to the F&amp;R committee at 5.30pm on the same day.</p>		
9.	<p><b>AOB</b></p> <p><b>a) Rankings for new Reception Class September 2023</b></p> <p>AS spoke about the meeting that was held on 23 February 2023 to confirm the rankings of the new applicants for the Reception Class for September 2023.</p> <p>AS added that herself and MC attended the meeting on behalf of the Governing Board to go through the rankings with HT and SBM.</p> <p>AS added that one change was made for a child whose family worships in the parish – all other samples were agreed upon.</p> <p><b>b) Equalities Audit</b></p>		



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	<p>FD stated that she has met with HT to look at the Equalities Audit which is currently at a work in progress position.</p> <p>FD outlined the work that has been started on the Equalities Audit as follows;</p> <ul style="list-style-type: none"> <li>• There are some sections that need to check they align with the PSED and the Accessibility Plan – for example looking at what the school is doing under these sections and may just need to state what they school is already doing to meet these requirements</li> <li>• An action plan to be prepared to show the key approach which would be reviewed annually as part of the Equalities Audit and a full review taking place every 3 years</li> <li>• The 6 key areas would cover – Legal Compliance; School Complexities; Disabilities; SEND; Monitoring and Impact; Teaching and Learning links</li> </ul> <p>FD added that the work undertaken so far has identified that the school is doing well but could do more on explicit equalities in the main decision-making processes.</p> <p>AS thanked FD for doing the Equalities Audit so fully and effectively and to have put in all the work prior to finishing her term of office.</p> <p>HT thanked FD for starting the Equalities Audit and making good progress before she leaves the Governing Board.</p> <p><b>c) Review of Standards meeting</b></p> <p>HT informed governors that the LA will be conducting a 2-day session for the review of standards on 18<sup>th</sup> and 20<sup>th</sup> April which will be carried out by Helen Tyler and Alisson Loffler – who are the School Leads Partners. The review will include looking at Safeguarding and the school strengths and areas for development.</p> <p>HT added that he will give the outcomes from this review at the next T &amp;L meeting in June 2023.</p>		
	<p><b>The public meeting closed at 7.20pm</b></p>		
<p>10.</p>	<p><b>Confidential matters</b></p> <ul style="list-style-type: none"> <li>a) <b>Confidential minutes of the GB meeting held on 1<sup>st</sup> December 2022</b></li> <li>b) <b>Pay Committee decisions – HTPM – 14<sup>th</sup> December 2022</b></li> <li>c) <b>Any other confidential matters</b></li> <li>d) <b>Complaints – note those completed</b></li> </ul> <p>See confidential minutes for matters discussed under this agenda item at this meeting.</p>		

**APPROVAL OF MINUTES BY THE CHAIR OF THE GB**

These minutes are an accurate representation of the GB meeting which took place on Thursday 23<sup>rd</sup> March 2023 at 5.30pm via Zoom.

Signed.....

Date.....



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Alison Schulte Chair of the GB  
Christ Church (Brondesbury) Church of England Primary School