



Minutes of the **Christ Church (Brondesbury) Church of England Primary School**  
Governing Board meeting held on Thursday 1<sup>st</sup> December 2022, at 5.30pm in school.

Name	Initials	Attendance 24/03/22	Attendance 19/05/22	Attendance 07/07/22	Attendance 29/09/22	Attendance 01/12/22
<b>Governors</b>		In school	Via Zoom	Via Zoom	In school	In school
<b>Headteacher (1)</b>						
James Kelly (head teacher)	HT	Present	Present	Present	Present	Present
<b>Foundation ex officio (1)</b>						
Mother Christine Cargill	MC	Present	Present	Apologies	Present	Present
<b>Foundation PCC (2)</b>						
Jason Kosky	JK	Via Zoom	Present	Present	Present	Apologies
Alison Schulte (Chair)	AS	Present	Present	Present	Present	Present
<b>Foundation Deanery Synod (2)</b>						
Lesley Daisley	LD	Via Zoom	Present	Apologies	Via Zoom	Present
Stephen Woodward	SW	Present	Apologies	Apologies	Resigned	Resigned
<b>Foundation LDBS (2)</b>						
Fiona Dwinger	FD	Apologies	Present	Apologies	Via Zoom	Present
Josephine Francois-Poncet	JF	Present	Present	Present	Via Zoom	Apologies
<b>LA (1)</b>						
Naomi Moore	NM	Apologies	Present	No	Resigned	Resigned
Rohin Murari	RM	Not in post	Observer	Present	Present	Present
<b>Elected parents (2)</b>						
Karen Moran (Vice-Chair)	KM	Apologies	Apologies	Present	Present	Present
Saeed Akhtar	SA	Apologies	Present	No	Present	Present
<b>Elected staff (1)</b>						
Eman Yaseen	EY	Not in post	Not in post	Not in post	Not in post	Present
<b>Associate members (3)</b>						
Vacancy (3)						
<b>Observer/advisers</b>						
Parita Shah	PS	Apologies	N/A	N/A	N/A	N/A
George Veater	GV	Apologies	N/A	N/A	N/A	N/A
Jacqui Carrington	SBM	N/A	Present	N/A	N/A	N/A
Amy Berg – observer	AB	N/A	Present	N/A	N/A	N/A
<b>Clerk</b>						
Lynda Rees	Clerk	Present	Present	Present	Present	Present

Part one - public

Item		Who	When
<b>1.</b>	<p><b>Welcome, Opening Prayer and Apologies for Absence</b></p> <p>The Chair (AS) welcomed everyone to the GB and gave apologies for Jason Kosky (family commitment) and Josephine Francois- Poncet (work commitment) which were accepted by governors attending the meeting.</p> <p>The Chair asked Mother Christine to open the meeting with a prayer.</p> <p>The Chair welcomed Eman Yaseen to her first GB meeting as the newly appointed Staff Governor.</p>		



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	<p>Governors introduced themselves to Eman and the Chair asked Eman to give a brief outline of her work experience and role as a staff member at Christchurch school.</p> <p>Eman stated that she has been working in the school office as an admin assistant for the past 3 years and prior to working at Christchurch, has worked in the banking/finance sector when she was living in Dubai.</p> <p>Eman stated that she has been associated with Christchurch for 5 years as she is an aunt of a student in year 5.</p> <p>Eman enjoys her time at Christchurch and sees the school as her second home and thanked the school for the opportunity to take on the position for staff governor. She will continue to support staff/parents/pupils in her role as staff governor and will do her best to fully support the Governing Board.</p> <p>The clerk agreed to inform the LA Governor Services team that Eman has been appointed to the staff governor role for Christchurch GB. <b>Action clerk</b></p>	<b>Clerk</b>	
<b>2a.</b>	<p><b>Declarations of Interest and notice of confidentiality (relevant to items on this agenda)</b></p> <p>The Chair asked governors if they have any declarations of interest (DOI) to declare on anything that is to be discussed under the agenda items for this meeting.</p> <p>Governors had no declarations to declare for this meeting.</p>		
<b>2b</b>	<p><b>Updated Terms of Reference (TOR) for committees for approval</b></p> <p>The Chair explained to governors that the Terms of Reference have been updated at the T&amp;L, F&amp;R, CE Group and Pay committee meetings held this term.</p> <p>There were no questions raised by governors and unanimously approved the TOR documents for all the committees.</p>		
<b>2c.</b>	<p><b>Governing Board Membership and Attendance record for all meetings to date</b></p> <p>The Chair asked governors to confirm the content within the Governing Board membership and attendance record spreadsheets. Any amendments are to be notified to the clerk.</p> <p>The Chair added that it is important that Governors' contact details are up to date for the membership spreadsheet and also the SCR maintained by the school.</p> <p><b>Action – all governors</b></p>	<b>All Govs</b>	
<b>2d.</b>	<p><b>Minutes of GB meeting held on 29<sup>th</sup> September 2022</b></p> <p>The minutes of the GB meeting held on 29<sup>th</sup> September 2022 were reviewed, and governors agreed they were an accurate reflection of the discussions and decisions taken at the meeting and were signed by the Chair.</p>		



3

### Headteachers report

HT outlined the key points to note from his HT report as follows;

#### a) Update on whole school contextual data

- The contextual information is similar to the report presented to the T&L committee that was held on 10<sup>th</sup> November 2022 but there has been a slight improvement in the pupil numbers – which have risen to 185 from 182
- Attendance is 93% as at 23<sup>rd</sup> November 2022 – which is slightly below the government target of 96% - but the EWO has stated that the percentages for Christchurch seem reasonable – given that the school is aware where the gaps are and that the school staff (Lisa and Eman) are regularly monitoring the families that are below the attendance target figure. Lisa and Eman contact the parents when absences first occur and regularly remind parents that they can be given a penalty notice if attendance does not improve.
- Medical – there are 2 pupils that require assistance – one pupil has a fractured ankle, and another has plaster casts with support boots to support an ongoing medical condition with both being supervised up/down stairs by an adult.
- Staff morale – continues to be good – the recent Inset day included a successful team building session with more team building sessions being planned this term -including one for decorating the Christmas tree in school and another team building session will take place at the Inset day on 3<sup>rd</sup> January 2023
- All staff have done the Prevent online training session – with the link being sent for Governors to complete this training – Level 1 is required for Governors
- For Child Protection/CIN – there is 1 child CP; 4 children CIN; 4 children being monitored and 1 child CLA with the likelihood of 1 more pupil being identified as a CP case following a recent urgent strategy meeting
- The IT coordinator (Mr. Holness) continues to remind pupils of the online safety requirements at the start and during the computing sessions.

Governor A asked whether parents are reminded of the online safety requirements when pupils are accessing the internet/social media outside of school – HT stated that he will remind parents of their responsibilities for protecting their children whilst they are accessing online sites/systems in the next newsletter. **Action HT**

HT

- The advertisement for the Inclusion Leader post has been placed and so far, there has been one response
- The advertisement for the Premises Manager post has also been advertised with one response having been received so far to date
- The SCITT student has found a placement within another school for next term – which is the usual practice for the qualification
- There are currently 2 volunteers that are helping in class (with Saeed volunteering in the office) with 3 more volunteers currently going through the DBS process



The Chair asked that thanks be given to all volunteers on behalf of the Governing Board and the school community are very grateful for their support.  
HT stated that the profile of the school is starting to filter through to the local community – which has been evidenced by recent pupil admissions – where parents have said that they have been recommended to look at Christchurch which is a very good school with a very good calming, caring atmosphere.

**b) Curriculum update – Reach Presentation prepared by G.Veater**

HT explained that George was unable to attend the GB meeting but gave an outline of the key points for the Reach presentation as follows;

- Why the Reach curriculum was chosen – original research identified that the approach to humanities was often inconsistent and the aim was to identify a substantive knowledge rich curriculum which met the demands of the new version of the national curriculum – and through research it was found that the Reach Curriculum met this requirement.

RM attending the meeting at 6pm

Governor A asked whether the Reach Curriculum covered KS1 and KS2 which was confirmed as being the position by HT.

- The Geography and History consists of 6 units covered by each year group and the 2 subjects are alternated during the year although the science units continue throughout the year
- Year 1 and Year 2 classes share the science curriculum with KS2 science curriculum being undertaken by Year 3 to Year 6
- The Implementation of the Reach Curriculum - involves all pupils having a knowledge organiser which includes the key facts and words for each unit covered which is vocabulary rich to describe the learning
- Each week the teacher reminds pupils of the key words that have been covered in each unit so that these are regularly kept fresh in the minds of pupils and this practice involves having flash cards that are linked to home learning
- The recurring practices followed by the pupils feeds back into the learning review which is completed at the end of each week with pupils being quizzed at the end of each lesson
- Each unit has its own booklet with a chapter being covered each week and activities the pupils can do in class when reading the booklet
- For the Science curriculum – the pupils will read and do the experiments linked to the chapter which enhances their learning skills
- At the end of the 6 week period an assessment is undertaken to evidence what the pupils have learnt and retained from the unit that was covered
- The SELP was very impressed with seeing an extract from a teaching session that she has recommended the good practices in the Christchurch delivery of the Reach curriculum to a local primary school.



Minutes of the Christ Church (Brondesbury) Church of England Primary School  
Governing Board meeting held on Thursday 1<sup>st</sup> December 2022, at 5.30pm in school.

Governor C asked how the retention of knowledge can be evidenced by the school – HT explained that the teachers will refer back to other units and ask pupils to identify similarities with previous units that were covered.

HT gave an example of an essay produced by Year 6 pupils on a world war question that was given to the pupils and how well the pupils answered the questions including evidence from the unit that they had been taught on World War 1.

Governor C asked how the school are able to check that the less able pupils are getting the best outcomes – HT explained that teachers look at the outcomes from the lesson each week and the scaffolds have been put in place for less able pupils – like pupils being able to watch videos and listen to discussions about the unit which is being taught.

HT added that the revision takes place for the whole class and all discuss the main facts and key features of the unit and the pupils are asked to do a paragraph at the end of the weeks work on what they have learnt.

Governor A asked whether the scheme is reliant on the creative approach by teachers and how can you be sure that the teaching practices are consistent across the year groups- HT explained that teachers practices are being regularly challenged to deliver the curriculum that is appropriate for the context of the pupils in the class and to extend those pupils that are more able.

HT added that teachers are left to determine what works best for their pupils – for example for SEN pupils, teachers have adapted the curriculum to meet the needs of the pupils.

The Chair asked governors to provide some questions that she may ask George when she does her learning walk on 8<sup>th</sup> December.

Governors suggested the following questions on the Reach curriculum that could be presented to George on 8<sup>th</sup> December by the Chair

Governor E asked if the cost in materials being used for the Reach Programme is different to the previous materials used for the previous method of teaching?

Governor C asked whether how the staff are ensuring that the information being taught is being retained by pupils which they can then be recalled at a later time – and how this evidence is being recorded to show Ofsted at a future time.

Governor C asked how the teachers and building on the curriculum each year – which includes evaluating the knowledge the pupils have learnt before they start to learn the next unit.

Governor F suggested that the T&L committee could look at the intent element and this could include looking at whether the Reach programme outcomes met the different types of needs of the pupils.



Governor F asked to what extent does the curriculum promote and follow the understanding of the British Values.

Governor C asked about how the strategies will work next year when new teachers start each September – what are the strategies the school will put in place to make sure it works next year.

Governor J asked about autonomy in the teaching practices so that there is consistency across all the classes for the implementation and impact outcomes.

KM added that she has first-hand experience as a parent that she can see that the programme is working well from a parents perspective but it would be good for governors to see how the programme works. The knowledge organiser is very good and by breaking down the key facts in bite size chunks seems to help the pupils to retain the knowledge.

The Chair will also ask about how the teaching is monitored across the year groups and whether all subject leaders need to make action plans. **Action AS**

**AS**

There were no further questions and governors asked if thanks could be given to GV for his very informative presentation on the Reach curriculum.

**c) Strategic Priorities (Headlines from Leadership and Management)**

HT explained that the strategic priorities are outlined in the SAP which links to the Quality of Education for the Leadership and Management priorities. The action plan is currently in progress but will include that SLT regularly works with Governors and that regular reports on the T&L provision is presented to the FGB and T&L committees.

**d) Parish Trust Bids -update**

HT spoke about the following 2 bids that have been circulated to governors for this GB meeting

- Laptops for Teachers -the bid is for 10 Dell laptops at a total net cost of £5,175.00. The IT provider (Compass Learning) have identified the laptops with very good specification and an online comparison has listed the 10 laptops at £7,500 – with the quote of £5,175 being a very good price.
- The proposal to purchase the 10 laptops for teachers will enable teachers to work from home for their PPA sessions and will help support the wellbeing for staff.
- Audio Visual equipment in the school Hall – the second bid is for the purchase of a computer and laser projector for the school hall at a cost of £2,900 – this will enable the network in the school hall being connected to the speakers and amplifier which will result in the hall having both audio and visual facilities.



Governor A asked whether the prices for the hall IT equipment have been checked for reasonableness and good value for money – HT confirmed that the prices have been checked by the IT provider.

Governors had no further questions and unanimously agreed that the 2 bids be submitted to the Parish Trust for them to consider their funding from the Parish Trust Fund.

**e) After School Club/ Breakfast Club updates**

HT spoke to governors about the recent events that had taken place with the parent company which has now gone into administration and are no longer able to support the provision for the breakfast and after school clubs through the Treetops provider.

HT added that he has organised a temporary fix for the next 2 weeks with a HLTA providing the breakfast club from 8am to 8.45am and the SBM is speaking to the School meals provider (Caterlink) to look at whether they are able to provide the breakfast club for the new term after Christmas.

HT stated that he will look at the ASC provision being provided by the local schools to see if there is an opportunity for Christchurch pupils to attend their provision.

Governor A asked whether the parents have paid in advance for the ASC/BC provision – HT explained that parents have paid in advance – he will arrange a meeting with the parents that are affected to explain the situation.

Governor C asked how many pupils were attending the ASC – HT explained that there are 10-11 pupils with 5-6 regularly attending.

**f) Update on Teachers and Support staff Pay Awards**

HT explained that the Pay Committee that was held on 31<sup>st</sup> October 2022 reviewed the 2022/23 Pay Policy which had been recently issued by the LDBS with the changes for 2022/23 being reviewed and approved by Governors on the Pay Committee. HT added that the updated Pay Policy has been shared with all governors for this GB meeting.

Governors had no questions on the 2022/23 Pay Policy and were happy to ratify the decision made by the pay committee for approving the pay policy.

HT informed governors that the pay award guidance issued by the LA HR team included the updated pay scales for NJC and GLPC – with Christchurch using the GLPC pay scales which reflects the London Living wage.

HT added that the updated pay award for support staff is backdated from 1<sup>st</sup> April 2022 which will also apply to support staff employed by the school from 1<sup>st</sup> April 2022 and who have left in the summer term.

Governor F asked whether the support staff pay award has been included in the school budget – HT explained that the budget was set in March and approved by governors in May 2022 and the guidance from the LA was to include an estimated



Minutes of the **Christ Church (Brondesbury) Church of England Primary School**  
 Governing Board meeting held on Thursday 1<sup>st</sup> December 2022, at 5.30pm in school.

	<p>pay award percentage, but the agreed pay award percentage was higher than the budgeted percentage, with all support staff receiving a set amount of £2,229 plus a 4.04% pay uplift.</p> <p>Governor F asked whether schools are required to implement the final pay award percentages – HT explained that schools must implement the national pay awards which have been agreed by Government/Unions.</p> <p>HT agreed to bring an update on the impact on the school financial position for support staff pay award and the guidelines on back pay for staff that have left.</p> <p style="text-align: right;"><b>Action HT</b></p> <p>HT stated that governors are also required to review and approve the Teachers Pay Award – as outlined in the LA HR guidance circulated to all schools.</p> <p>Governors had no questions on the Teachers pay award from 1<sup>st</sup> September 2022 and unanimously approved the recommendation that has been shared with schools from the LA.</p> <p>HT confirmed that the LDBS have included the updated pay awards in the 2022/23 pay policy for all pay scales and allowances for teachers and those on the leadership scale.</p>	<p style="text-align: center;"><b>HT</b></p>	
<p><b>4.</b></p>	<p><b>Committee reports</b></p> <p><b>a) Finance and Resources meeting held on 13<sup>th</sup> October 2022</b>          LD summarised the main topics/key discussions from the meeting as follows;</p> <ul style="list-style-type: none"> <li>• The chair and vice chair roles were appointed – LD was re-appointed as Chair and JK as Vice chair</li> <li>• The TOR was reviewed and approved by the committee</li> <li>• The SBM presented the September budget monitoring report and was pleased to report that the school is fully staffed</li> <li>• Governors were pleased with the in-depth analysis of the budget by the SBM who they thanked for doing an excellent job</li> <li>• The budget position as at 30 September 2022 shows a better than expected outturn figure – with an increase in surplus of £7k more than projected</li> <li>• The projected surplus as at 30 September 2022 is £249,881</li> <li>• Governors volunteered to be on a small working group to review the SFVS return but this meeting (with LD and JK) has been reconvened to 11<sup>th</sup> January 2023 at 12.30pm and other governors are welcome to attend.</li> </ul> <p>The GB chair thanked the F&amp;R governors and LD as chair of the committee for all their hard work and support this term.</p> <p><b>b) Teaching and Learning Committee meeting held on 10<sup>th</sup> November 2022</b>          FD summarised the main topics/key discussions from the meeting as follows;</p>		



- Both herself and KM were re elected as Chair and Vice -chair for this committee
- Looked at the poetry drop, and the responses will be placed on the Tree of Wonder in the school entrance
- The committee did a deep dive into the data reports and looked at the attainment ranges in detail
- The committee asked about the struggles facing parents due to the cost-of-living crisis – which included the wellbeing of pupils and teachers
- Link governor roles and learning walks were mentioned with further discussions to take place at this GB meeting
- The committee looked at how to raise the profile of the school community

Governor J asked how the school are supporting the school community with the cost of living crisis – HT explained that the school are doing their best to support the school community and generally the parents are aware of what they need to do.

HT added that the contents of the lunchboxes have not really changed – as often parents view the importance of providing a substantial lunch box for the children even if they are struggling with their finances. He will continue to raise the awareness of checking the lunch box contents as the weeks/months progress.

KM added that parents have been sent the links that the HT has provided for the cost-of-living crisis and the places of support that could help parents – these have been uploaded onto the school website to support parents.

FD added that it is good to hear that the school will be selling second hand uniform at the Christmas Fair on 9<sup>th</sup> December.

The GB chair thanked the T&L governors and FD as chair of the committee for all their hard work and support this term.

**c) Christian Ethos Group meeting held on 17<sup>th</sup> October 2022**

HT informed governors that the minutes from the CE group have been circulated to all and asked governors if they have any comments on them.

The GB chair asked whether the minutes from the CE Group should be within the T&L committee agenda or whether they should go straight to the GB meetings for future reference.

Governors agreed that the CE group feedback from meetings held each term should sit within the GB agenda.

**Action clerk/ CE group chair to note**

MC suggested that CE group looked at how the evidence for Strand 5 (dignity and respect) could be recorded in some way within the school. A suggestion is that governors could leave comments/feedback on the Tree of Wonder in the foyer if

**Clerk  
CE  
chair  
to  
note**





<p>AS informed governors that she has recently undertaken a review of the Single Central Record (SCR) and the document was in the main compliant -she took a sample of 2 new starters and found that all the relevant paperwork for safer recruitment were on the new staff members files.</p> <p>The Chair asked if there was a cyber security policy in place – HT confirmed it was incorporated into the GDPR policy.</p> <p>AS reminded governors to do the refresher training on safer recruitment.</p>		
<p><b>c) Skills Audit updates</b></p> <p>The Chair thanked governors who have returned the completed skills audit questionnaires – the clerk agreed to circulate the anonymised analysis spreadsheet to governors for their review.</p> <p style="text-align: right;"><b>Action clerk</b></p>	<b>Clerk</b>	
<p><b>d) Governors training and recruitment</b></p> <p>The chair reminded governors to send any recent training sessions undertaken to the Clerk and Josephine – so that the new Governors training spreadsheet can be introduced and used by governors to record any future training sessions they undertake. The new training spreadsheet can be uploaded onto Governor Hub for governors so that all can access and update.</p> <p>The Chair is still following up the LDBS governor vacancy that arose following Stephen Woodward’s resignation – she will bring further updates to the next GB meeting.</p> <p style="text-align: right;"><b>Action AS</b></p>	<b>AS</b>	
<p><b>e) Governor Hub</b></p> <p>The Chair spoke about the Governor Hub system set up recently for Christchurch Governors and asked Governors to confirm they can access the system and navigate the system.</p> <p style="text-align: right;"><b>Action All governors</b></p>	<b>All Govs</b>	
<p>KM and SA confirmed they have not received the invitation email from Governor Hub – The clerk agreed to look into this with the admin team at Governor Hub.</p> <p style="text-align: right;"><b>Action clerk</b></p>	<b>Clerk</b>	
<p><b>f) Marketing Strategy and Initiatives</b></p> <p>The GB chair stated that there is nothing new to report to governors at this time and will bring any updates to the next GB meeting.</p>		
<p><b>g) Governors Maintenance Fund</b></p> <p>The GB Chair stated that she had a phone conversation with LD on Tuesday to go through the 1<sup>st</sup> draft of the policy for the governors maintenance fund account and protocols for administering the account. There have been a few questions that need to be raised with the SBM to check the policy guidelines are reasonable and workable.</p> <p>The GB chair anticipates that the updated policy for the maintenance fund will be ready to present to the next GB meeting.</p> <p style="text-align: right;"><b>Action AS/LD</b></p>	<b>AS/LD</b>	



	<p>EY informed governors that parents have been making donations for the maintenance fund – currently the office have received £440.</p> <p><b>h) Safeguarding Audit – outcomes/action points</b>          The GB chair stated that she had no further updates since her report was shared with governors at the July and September GB meetings but can confirm that the school are constantly monitoring the safeguarding processes.</p>		
<p><b>6.</b></p>	<p><b>Policies to review/approve</b></p> <p>HT asked governors for any questions on the following policies that have been presented for approval at this GB meeting;</p> <ul style="list-style-type: none"> <li><b>a) Grievance Procedures</b></li> <li><b>b) Lockdown Procedures</b></li> <li><b>c) Pay Policy</b></li> <li><b>d) Whistleblowing Policy</b></li> <li><b>e) Policies approved at T&amp;L and F&amp;R committee meetings this term – see Agenda Appendix</b></li> </ul> <p>HT asked governors if they had any questions on the above policies – which he had outlined any changes from last year in the policy tracker that has been circulated to governors.</p> <p>HT added that the updates for the 2022/23 Pay Policy were shared with governors who attended the Pay Committee meeting on 31 October and were happy to approve the updates that were recommended in the updated policy.</p> <p>Governors had no questions to raise on the above policies and approved them all.</p> <p>Governors were also happy to ratify the policies that were approved at the F&amp;R and T&amp;L committees this term as outlined in the Agenda Appendix.</p>		
<p><b>7.</b></p>	<p><b>Matters arising from the minutes of GB meeting held on 29<sup>th</sup> September 2022</b></p> <p>The majority of the action points have been addressed within this committee meeting and any outstanding action points were discussed and noted as follows;</p> <ul style="list-style-type: none"> <li>a) The GB chair reminded governors to undertake the online safeguarding training session by the end of the academic year <b>All Governors</b></li> <li>b) The clerk had sent the Prevent online training link and reminded governors to undertake this online training session. <b>All Governors</b></li> <li>c) The GB chair will continue to follow up on looking for suitable candidates for the Associate member vacancies <b>Action AS</b></li> <li>d) The GB chair reminded governors to look at the curriculum intent statements when they undertake their link governor visits during the academic year. <b>All Governors</b></li> </ul>	<p><b>All Govs</b></p> <p><b>All Govs</b></p> <p><b>AS</b></p> <p><b>All Govs</b></p>	



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 Governing Board meeting held on Thursday 1<sup>st</sup> December 2022, at 5.30pm in school.

	<p>e) AS will follow up with JK on the progress with the governance maintenance fund letters for parents. <b>Action AS</b></p> <p>f) Governors agreed that the Strategic Review of Governance could take place later in the year. AS will contact Anne Messer at the LDBS at a later date. <b>Action AS</b></p>	<p>AS</p> <p>AS</p>	
<p><b>8.</b></p>	<p><b>Dates and times of next meetings</b></p> <p>The latest schedule of GB, Finance and Resources and Teaching and Learning committee meetings for the academic year has been circulated to governors with the paperwork for this GB meeting.</p> <p>The next GB meeting has been arranged for Thursday 23<sup>rd</sup> March 2023 at 5.30pm</p>		
<p><b>9.</b></p>	<p><b>AOB</b></p> <p>The Chair mentioned that Fiona’s term of Office is due to end on 26 March 2023 and as she has moved to Maidstone, Kent is unfortunately unable to fully commit to her role as an LDBS governor. Fiona added that she has enjoyed her role as a foundation governor but due to her increased work commitments and having moved to Kent she feels that she is unable to continue in her existing governor role for another term of office.</p> <p>The Chair has offered Fiona a position on the Governing Board as an Associate member -which Fiona is considering.</p> <p>Governors thanked Fiona for the work she has undertaken to support the school as the LDBS governor and wished her well for the future.</p>		
	<p><b>The public meeting closed at 7.40pm</b></p>		
<p><b>10.</b></p>	<p><b>Confidential matters</b></p> <p>a) <b>Confidential minutes of the GB meeting held on 29 September 2022</b></p> <p>b) <b>Pay Committee decisions – 31 October 2022</b></p> <p>c) <b>Any other confidential matters</b></p> <p>d) <b>Complaints – note those completed</b></p> <p>See confidential minutes for matters discussed under this agenda item at this meeting.</p>		

**APPROVAL OF MINUTES BY THE CHAIR OF THE GB**

These minutes are an accurate representation of the GB meeting which took place on Thursday 1<sup>st</sup> December 2022 at 5.30pm in school.

Signed..... Date.....

Alison Schulte Chair of the GB

Christ Church (Brondesbury) Church of England Primary School



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