



Minutes of the **Christ Church (Brondesbury) Church of England Primary School Meeting** of the Board held at the School, 140 Willesden Lane, London, NW6 7TE on Wednesday 11 July 2018, at 5.00pm.

AGENDA ITEM	ACTION POINT	BY WHOM	DATE
6	AS suggested that the Performance committee in the Autumn term looks more in depth of the end of year outcomes and then reports back to the December FGB. Action – Chair Performance cttee	Chair- Performance Cttee	
6	AS said that she and the vice chair would be willing to attend a meeting with the HT and the parents who had signed the paper (regarding the uniform policy) in the last week of term. Action AS/HT	AS/HT	
9	HT will send an email to each governor to request the permission for setting up a school email address to use for Governing Board matters. Action HT	HT	
10a	HT informed governors that as part of the LA review day – the safeguarding policy was checked by the LA and the latest version is on the school website. This policy is due for further review in September 2018 and will be brought to the September Business meeting. Action HT/clerk to note AS added that there is an updated version of Keeping Children Safe in Education (KCSIE) which will be circulated to governors at the September meeting. Action HT/clerk to note	HT/clerk HT/clerk	
10c	AS agreed that an action plan will need to be prepared that will include the cost elements (for the Accessibility Policy). HT suggested that the action plan and good practice guide be reviewed by the Resources committee. Action Chair and clerk to note	Chair – Resources/ clerk	
11	AS stated that governors have looked again at the Strategic plan and its links to the SDP and this will be revisited again in September 2018. Action AS	AS	
11	AS would like to review the link governor roles and identify tighter links to the school priorities – she will bring this as an action point to the Business meeting in September. Action AS	AS	
11	AS stated that as Chair of GB, she meets with the HT every week and she previously checked the SCR in May 2018 and will do another check in July before the end of term. Action AS	AS	



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11	AS asked all governors to update the training log summary sheets (2016-17 and 2017-2018) that had recently been circulated to all governors to enable the clerk to maintain a record of training/courses undertaken by governors. All Govs	All Governors	
12	The clerk agreed to circulate the schedule of dates for the new academic year to all governors. Action – clerk	clerk	
15	The majority of the action points from 19 March GB meeting have been addressed within this committee meeting and any outstanding action points will be identified for inclusion in the GB meeting scheduled for September 2018. (see Appendix 1) Action – clerk to note	clerk	
16	The majority of the action points from 21 May GB meeting have been addressed within this committee meeting and any outstanding action points will be identified for inclusion in the GB meeting scheduled for September 2018. (see Appendix 1) Action – clerk to note	clerk	